
PUXTON PARISH COUNCIL

Puxton & Hewish

Clerk: Donald Hill

18 Mitford Slade Court, Mendip Road, Yatton, Somerset BS49 4JG
Tel: 01934 835578 Mobile: 07774 125578 e-mail: clerk@puxtonparishcouncil.org.uk

You are summoned to a Council Meeting on Thursday 7th December 2017 at 7.30pm in The Village Hall

All are welcome,, unless precluded by a procedural resolution. You will not be entitled to speak, except within the Public Session.

Don Hill - Clerk

A G E N D A & AGENDA NOTES

(revised, to include new planning information as new planning website has come into operation)

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST AND DISPENSATIONS**
3. **PUBLIC SESSION - 15 minutes:** Residents may raise matters affecting the parish.
4. **REPORTS - Ward Cllrs Report** - Cllr Leimdorfer
5. **MINUTES OF THE LAST MEETING** - 2nd November 2017 to be agreed, and signed by the Chair.
6. **MATTERS ARISING NOT DEALT WITH ELSEWHERE**
7. **POLICING AND TRAFFIC**
8. **NORTH SOMERSET COUNCIL MATTERS**

Stonebridge Farm: The NSC Officer update has been unavoidably delayed, but is still prioritised. The situation has reverted to bad again over recent weeks; Cllr Leimdorfer has chased for action.

School Transport Provision: Cllr Leimdorfer has been approached by Palmers Elm residents complaining about NSCs summary change to the school transport from taxi to service-bus (as alluded to in the context of Moorland Park at the November meeting). He is pursuing the matter. Four children got to Priory school from Palmers Elm. They join the to-school bus on 'their' side of the road. They arrive back from school on the to-Bristol side of the road and then have to cross the A370 at a peak time with not even a central reservation, except at Puxton Park and in Congresbury, to support the process. With a recent fatality on the A370 parents are understandably concerned about the dangers their children face in the context of the changed transport arrangements. NSC seem unprepared to share comparative costing data as to taxi for 4 v bus passes for 4. This situation was appealed in September 2017. The legally constituted appeal panel consisted of NSC education, welfare and transport officers. On studying the appeal (*see below for decision summary*), NSC's Integrated Transport Manager sees no reason undo the appeal decision to uphold the change of transport as implemented. He says: "*Whilst the council does have a duty to provide free travel assistance in some circumstances, it remains the legal responsibility of the parent/carer to ensure that their child attends school, and there is a duty on the parent/carer to accompany their child as necessary to/from any transport provided by the council. We would consider the local bus stops to be suitably accessible for school children, accompanied as necessary by parents/carers. As such I would not be able to support any further appeal.*" This takes no account of the fact that many households have to have two working parents who may well not be able to be available to accompany their children. What has changed? If transport was provided previously because of safety concerns, has the road crossing become safer or have the Council changed their criteria for budgetary reasons? This issue highlights, again, the appalling state of the A370 footpath, which is now being expected to carry more young - stranded(!) - people.

School Transport previously had taxis covering the area for children who were on a 'road danger' route. At that time it was cheaper to share this transport rather than offer a bus pass.

Taxi routes have now ceased and following a recent assessment of the designated bus stop it has been assessed the road is safe to cross with parental assistance if appropriate.

The welfare of a child is the parents' responsibility until they have entered the school site. The safety of otherwise of a crossing is outside the School Transport remit. If a child uses a bus stop for any out of school reason they would have to cross the same road, again with parent supervision as required.

All bus stops in North Somerset are located in accordance to Governments guidance rules issued by the Department of Transport - to which the complainants should be directed.

Panel Decision: *The Panel was unable to agree to provide free transport as the walking route to designated bus stop is deemed to be safe with parental assistance as required.*

A370 Footpath: Bow Cottage to Holm Lea, planned for clearance. Hedge flailing also due. Congresbury Area Engineer has committed to the Beacon Works to Congresbury Village section. Michael Davis to quote for what is not committed to by NSC. **Clerk & Mike due to meet on site.**

Puxton Road: Briarwood; new gully. Puxton Lane junction; grip. Further detail has yet to emerge.

Wick Lane Ditch: Ditch condition to be reviewed by the area engineer when it is clear to view.

A370 Gullies at Spring Cottage: Buck passed back to our area engineer from NSC Drains. **Clerk Still pressing for action.**

A370 Drains (Banwell PC): Dates for gully emptying between J21 and Puxton Park awaited.

30mph Speed Limit on Puxton Road: Clerk has included £160 in 2018-19 budget for NSC speed check exercise needed before a possible 30mph speed limit imposition can be investigated. NSC are accelerating the process, so we may get the speed check at no cost.

7.5 Ton Wight Restrictions: These are planned for the whole lengths of Maysgreen Lane, Palmers Elm, Puxton Lane, Puxton Road, West Rolestone Road (Banwell),

9. OTHER MATTERS

Broadband Speeds: More news from Gigaclear/CDS awaited.

Parish E-Mail Register: No response from Community News.

NSC Future Planning: No response from Community News.

Councillors: 2 vacancies for co-option.

10. FINANCE

2017-18 Accounts: pre-circulated with meeting papers.

Community Fund: the full .25% bank rate increase passed on, increasing interest from 1.1% to 1.35%.

2018-19: A preview for discussion.

Cheques: 100207 Adrians Project Services Parish Maintenance £320.00

11. PLANNING (NEW Enforcement Report - Nov 2017) - NSC planning web down during re-furb.

New: 17/P/2649/F Oakacre garage. 17/P/5015/CSA Puxton Court Farm Nursery. Playschool.

Decisions Due: 17/P/2494/CUPA New Orchard Farm, Bristol Road. Conversion of Dutch barn to dwelling. 17/P/2567/F Heathfield Park to allow for permanent retention of caravan site.

Appeal APP/D0121/W/ 17/3179037: re 16/P/2843/F Storage containers at Heathfield Park.

12. COUNCILLORS' REPORTS

13. DATES OF FUTURE MEETINGS

The next meeting will be in the Village Hall on Thursday 4th January 2018 at 7.30pm.

Future meetings booked for the 1st Thursday of each month:

2018: January 4th; February 1st; March 1st; April 5th; **May 3rd - PPC Meeting and AGM starts at 7pm.**

Annual Parish Meeting starts at 8pm; June 7th; July 5th; **August - NO MEETING;** September 6th; October 4th; November 1st; December 6th

2019: January 3rd; February 7th; March 7th.

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Minutes of the Meeting Held on 2nd November 2017 at 7.30pm in the Village Hall

Present: Cllrs Sue Popperwell (Chair), Peter Penfold, Jim Corbett, Jim Howard, Clayton Penfold

In Attendance: Cllr Tom Leimdorfer (NSC), Don Hill (Clerk)

Public Attendance: 5

130/17 APOLOGIES FOR ABSENCE - none

131/17 DECLARATIONS OF INTEREST AND DISPENSATIONS
Cllr C Clayton re planning application 17/P/2567/F below.

132/17 PUBLIC SESSION
Mays Lane public right of way: A resident was concerned at the implications of the recent bridleways updates recorded at minutes 101/17 - July; and 120/17 - October. Cllr Leimdorfer explained that the references to motorised access in these applications were historical and necessarily formed part of the application process, which was based on the historical record.

133/17 REPORTS - Ward Cllrs Report - Cllr Leimdorfer there were no specific items to report.

134/17 MINUTES OF THE LAST MEETING - 5th October 2017 were agreed, and signed by the Chair.

135/17 MATTERS ARISING NOT DEALT WITH ELSEWHERE - none

136/17 POLICING AND TRAFFIC

Wick Lane Traffic Incident: On October 11th, at around 8am, a lorry took out power lines at the rail bridge. The incident was witnessed by an immediate resident, who reported it, together with details of the vehicle involved. As the traffic lights controlling the single carriageway bridge were out of commission due to the incident, the resident performed point duty until the police arrived. Due to alleged inaction by the two attending police officers either to conduct point duty on the bridge, or to cone off the potentially live power cables in the roadway, the resident lodged a formal complaint regarding these alleged inactions. The matter is on-going between the resident and the Chief Constable's office. The Clerk is being kept informed.

137/17 NORTH SOMERSET COUNCIL MATTERS

Stonebridge Farm: The NSC Officer update has been unavoidably delayed, but is still prioritised.

A370 Footpath: Bow Cottage to Holm Lea, planned for clearance. Hedge flailing also due.

Michael Davis offered to quote for the work that is not committed to by NSC. **Clerk still to liaise with Liz Greaves and Michael Davis re a quote for the path between Holm Lea and Congresbury.**

Puxton Road: Flooding at Briarwood; probable new gully. Puxton Lane junction; grip proposed. Cllr Corbett was keen to see this work undertaken, but no further detail has yet emerged.

Wick Lane Ditch: Ditch condition to be reviewed by the area engineer when it is clear to view.

A370 Gullies at Spring Cottage, & Puxton Park-J21: starting on Monday 27 November,, NSC are scheduled to carry out minor drainage repairs and investigation works between J21 and Puxton

with a need for roof work, and the opportunity to improve the internal facilities, being the objective of a 'phase 2' funding thrust.

Standing orders were re-instated.

Parish E-Mail Register: No response has yet come from the Autumn Community News piece.

Councillors: 2 vacancies for co-option.

139/17 FINANCE

2017-18 Accounts: these were pre-circulated with meeting papers, were reviewed and noted.

Cheques: None

140/17 PLANNING (*Latest enforcement Case Report - August 2017*)

New: 17/P/2494/CUPA New Orchard Farm, Bristol Road. There was an instinctive sense among members that this application overstretched the concept of what constitutes a barn conversion. Given the slender metal structure of the existing barn, the proposed development would be a new-build, incorporating the metal uprights, not a 'conversion' within any concept of such that might be considered reasonable. Having regard to this concern, the meeting unanimously called for the proposal to be re-presented as a full planning application.

17/P/2567/F re 15/P/2174/F to remove condition 1 and allow for permanent retention of caravan site. Cllr C Penfold left the Hall. The history of the site was reviewed, the negative Environment Agency comments placed in the context of the conditions imposed by the NS Levels Internal Drainage Board, and the need for NSC to fulfil a quota of gypsy site provision if not in place, then in another. The site is well screened from the road, and with good access off it. Given that the neighbouring Moorland Park site has just been granted a similar application, the meeting, unanimously, had no objections to the subject application and felt that it should be granted.

Cllr C Penfold returned to the meeting.

Granted: 17/P/2163/F Folly buildings, Puxton Pk. **17/P/2310/TPO** Poplar crown lift - 3m; not 6m.

Appeal APP/D0121/W/ 17/3179037: re 16/P/2843/F Storage containers at Heathfield Park.

141/17 COUNCILLORS' REPORTS

Cllr Peter Penfold: wished to record thanks to the Village Hall fund-raising team for the superb effort they have put in to saving of the Hall from inevitable closure. The meeting wholeheartedly concurred.

142/17 DATES OF FUTURE MEETINGS

In next meeting will be in the Village Hall on Thursday 7th December 2017 at 7.30pm.

Members agreed to continue meeting on the first Thursday of each month except August and the Clerk is to diarise the meetings for 2018-19, book the Village Hall accordingly and copy the meetings diary to all members and attendees.

The meeting closed at 8.25pm

Agenda Item 10 i

PUXTON PARISH COUNCIL INCOME & EXPENDITURE: 1st April 2017 - 31st March 2018 (Precept £6600 : CT Support Grant £269.87)

DATE	BANK (run via deposit account)						GENERAL FUND EXPENSE ANALYSIS																			
2017	ITEM	CH	IN	OUT	Transfers	Transfers	BALANCE	Stmnt	NOTES	Clerk's	Clk/Cllr	Hall	Parish	Ins/Subs	Pub-	Web	Purch-	Transfers	TOTALS	VAT						
-2018					Out	In				Pay	Exp	Hire	Maint	Audit	-licity	site	-ases	Out/In								
Mar 31	Cleared Bal on Statement						11,021.00																			
	Uncleared Item						11,021.00																			
	Uncleared Item						11,021.00																			
Apr 1	Funds Bought Forward						11,021.00																			
	To Election & Referenda Prov per budget				1,000.00		10,021.00											1,000.00	1,000.00							
	To Capital Provision per budget				4,000.00		6,021.00											4,000.00	4,000.00							
Apr 5	NSC CT Support Grant	BACS	269.87				6,290.87	44	Agrees											0.00						
Apr 6	ALCA subscription 2017-18	100108		56.06			6,234.81	46						56.06						56.06						
Apr 15	Hewish Social Club Hall Hire	SO		22.92			6,211.89	45				22.92								22.92						
Apr 20	Clerk's Net Pay & Expenses	SO		231.42			5,980.47	45		197.12	34.30									231.42						
Apr 20	NSC 50% Precept	BACS	3300.00				9,280.47	45												0.00						
	To Election & Referenda Prov per budget				250.00		9,030.47											250.00	250.00							
	To Capital Provision per budget				500.00		8,530.47	45	Agrees									500.00	500.00							
May 4	D Hill re Spring Community News	100109		33.60			8,496.87	46							33.60					33.60						
	Phil Smith re Internal Audit	100110		59.50			8,437.37	46						59.50						59.50						
May 15	Hewish Social Club Hall Hire	SO		22.92			8,414.45	46				22.92								22.92						
May 20	Clerk's Net Pay & Expenses	SO		231.42			8,183.03	46		197.12	34.30									231.42						
Jun 1	AL - Parish Maintenance April/May	100111		320.00			7,863.03	46	Agrees				320.00							320.00						
Jun 20	Clerk's Net Pay & Expenses	SO		231.42			7,631.61	47		197.12	34.30									231.42						
Jun 15	Hewish Social Club Hall Hire	SO		22.92			7,608.69	47	Agrees			22.92								22.92						
Jul 6	HMRC Apr-May-Jun	100112		147.80			7,460.89	48		147.80										147.80						
	D Hill re Parish Map section X14	100113		25.20			7,435.69	48	***						25.20					25.20						
Jul 15	Hewish Social Club Hall Hire	SO		22.92			7,412.77	48				22.92								22.92						
Jul 20	Clerk's Net Pay & Expenses	SO		231.42			7,181.35	48	Agrees	197.12	34.30									231.42						
Aug 15	Hewish Social Club Hall Hire	SO		22.92			7,158.43	49				22.92								22.92						
Aug 20	Clerk's Net Pay & Expenses	SO		231.42			6,927.01	49		197.12	34.30									231.42						
Sep 7	HMRC - Jul-Aug-Sep	100201		147.80			6,779.21	50	***	147.80										147.80						
	D Hill refund re new Parish Computer	100202		399.00			6,380.21	50									399.00			399.00						
	Capital Transfer re Computer Purchase					399.00	6,779.21	50												0.00						
	AL - Parish Maintenance June/July	100203		320.00			6,459.21	50					320.00							320.00						
	NSC 50% Precept	BACS	3300.00				9,759.21	49												0.00						
	To Election & Referenda Prov per budget				250.00		9,509.21	49										250.00	250.00							
	To Capital Provision per budget				500.00		9,009.21	49	Agrees									500.00	500.00							
Sep 15	Hewish Social Club Hall Hire	SO		22.92			8,986.29	50				22.92								22.92						
Sep 20	Clerk's Net Pay & Expenses	SO		231.42			8,754.87	50	Agrees	197.12	34.30									231.42						
Oct 5	Grant Thornton - re External Audit	100204		270.00			8,484.87	51-52						270.00						270.00						
	AL - Parish Maintenance Aug/Sept	100205		320.00			8,164.87	51-52					320.00							320.00						
Oct 15	Hewish Social Club Hall Hire	SO		22.92			8,141.95	51-52				22.92								22.92						
Oct 20	Clerk's Net Pay & Expenses	SO		231.42			7,910.53	51-52		197.12	34.30									231.42						
Oct 10	D Hill re Autumn 2017 Community News	100206		45.00			7,865.53	51-52							45.00					45.00						
Nov 15	Hewish Social Club Hall Hire	SO		22.92			7,842.61					22.92								22.92						
Nov 20	Clerk's Net Pay & Expenses	SO		231.42			7,611.19			197.12	34.30									231.42						
Dec 11	Hewish Social Club Hall Hire	SO		22.92			7,588.27					22.92								22.92						
	Clerk's Net Pay & Expenses	SO		231.42			7,356.85			197.12	34.30									231.42						
	AL - Parish Maintenance Oct/ Nov	100207		320.00			7,036.85						320.00							320.00						
	HMRC - Oct-Nov-Dec	100208		147.80			6,889.05			147.80										147.80						

[illegible]

HEWISH & PUXTON COMMUNITY FUND

[illegible]

PUXTON PARISH COUNCIL ELECTION & REFERENDA PROVISION

		IN	OUT	BALANCE
1 Apr 2017	Transfer from General Fund	£1000.00		£1000.00
20 Apr 2017	Transfer from General Fund	£250.00		£1250.00
6 Sep 2017	Transfer from General Fund	£250.00		£1500.00
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	TO GENERAL FUND SUMMARY			£1500.00

PUXTON PARISH COUNCIL CAPITAL PROVISION

		IN	OUT	BALANCE
1 Apr 2017	Transfer from General Fund	£4000.00		£4000.00
20 Apr 2017	Transfer from General Fund	£500.00		£4500.00
7 Sep 2017	Transfer to General Fund		£399.00	£4101.00
7 Sep 2017	Transfer from General Fund	£500.00		£4601.00
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	TO GENERAL FUND SUMMARY			£4601.00

PUXTON PARISH COUNCIL DRAFT BUDGET - 2018-19

PUXTON PARISH COUNCIL INCOME & EXPENDITURE: 1st April 2017 - 31st March 2018 (Precept £6600 : CT Support Grant £269.87)

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	AL - Parish Maintenance Oct/ Nov	100207		320.00			7,036.85						320.00												
	HMRC - Oct-Nov-Dec	100208		147.80			6,889.05			147.80															

	Puxton PC	H&P Comm'ty	H&P Comm'ty
OPENING POSITION	General Fund	Fund	Loan
Operating Fund (PPC 'internal' current account')	£5548.07		
H&P Community Fund		£41491.79	
Election & Referenda Provision	£1500.00		
Capital Provision	£4601.00		
Total Reserves @ 18 04 01	£11649.07	£41491.79	
ACTIVITY			
Operating Fund Opening Balance	£5548.07	£41491.79	
NSC CT Supplement	£150.00		
2017-18 Precept	£6750.00		
2017-18 Budget	-£6075.00		
To Electoral & Referenda Provision	-£500.00		
To Capital Provision	-£1000.00		
H&P Grant to H&PVH		-£20000.00	
H&P Loan to H&PHV		-£20000.00	£20000.00
Operating Fund Closing Balance	£4873.07	£1491.79	£20000.00
CLOSING POSITION			
Operating Fund	£4873.07		
Election & Referenda Provision	£3000.00		
Capital Provision	£5601.00		
H&P Community Fund		£1491.79	
H&P Community Loan			£20000.00
Total Reserves @ 19 03 31	£13474.07	£1491.79	£20000.00

2018-19 Budget Item - NSC Traffic Speed Survey on Puxton Road £160 (purchase)

SUB ALCA £60
 AUDIT Phil Smith £65
 INSURANCE Zurich Ins £300

	Clerk's		Hall	Parish	Ins/Subs				
	Pay	Expenses	Hire	Maint	/Audit	Publicity	Website	Purchases	
Budget 2017-18	2,956.80		275.00	1,500.00	400.00	100.00	100.00		5,331.80
Estimate 2017-18	2,956.80	450.00	275.04	1,280.00	665.56	103.80	150.00		5,881.20
Budget 2018-19	3004.80	411.60	275.04	1500.00	425.00	120.00	300.00	300.00	6036.44
Actual 2016-17	2,640.00	411.60	268.76	646.00	363.03	46.80	150.00		4,526.19

Clerk's Hours and Pay

Hours of Work

Current: 22 per month
 Budgeted: 22 per month

Rates of Pay

Current pay rate: £11.20
 Budgeted Pay Increasing 1.60%
 Budgeted pay rate: £11.38 per hr

	Per Year		Per Month	
	Current	Budget	Current	Budget
Gross Pay	£2956.80	£3004.80	£246.40	£250.40
Less 20% PAYE	(£591.36)	(£600.96)	(£49.28)	(£50.08)
Net Pay	£2365.44	£2403.84	£197.12	£200.32

Clerk's Expenses

No change

Parish Maintenance

£1280 village keeping = 8 days of 8 hours @ £20.00 per hr (pending new quote)
 £220 misc
£1500 TOTAL

HEWISH & PUXTON COMMUNITY FUND

[illegible]

PUXTON PARISH COUNCIL ELECTION & REFERENDA PROVISION

		IN	OUT	BALANCE
1 Apr 2017	Transfer from General Fund	£1000.00		£1000.00
20 Apr 2017	Transfer from General Fund	£250.00		£1250.00
6 Sep 2017	Transfer from General Fund	£250.00		£1500.00
				£1500.00
				£1500.00
				£1500.00
				£1500.00
				£1500.00
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				£1500.00
				£1500.00
				£1500.00
				£1500.00
	TO GENERAL FUND SUMMARY			£1500.00

PUXTON PARISH COUNCIL CAPITAL PROVISION

[illegible]

Daily Applications Registered by Parish

Start Date: 06-November-2017

End Date: 12-November-2017

App No.	Location	Proposal	Case Officer	Applicant	Agent	Target Date
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Puxton

17/P/2649/F	OAKACRE, Bristol Road, Hewish, BS24 6SE	Erection of a detached double garage with dormer in roof space to contain home office with storage.	Jessica Smith	Mr Carl Simpson, OAKACRE, Bristol Road, Hewish, BS24 6SE	Mr P Middle, 36 Upper Bristol Road, Milton, Weston-super-Mare, BS22 8DA	25/12/2017
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For planning papers visit:

<https://planning.n-somerset.gov.uk/online-applications/simpleSearchResults.do?action=firstPage>

Applications Registered by Parish / Town Council
From: 13 November 2017
To: 30 November 2017



CSA =

Prior App Part 3S agri.to school/ nursery

Puxton				
Reference	Address	Proposal	Case Officer	Target date
17/P/5015/CSA	Puxton Court Farm Maysgreen Lane Hewish Weston-super-mare	Prior approval for the change of use from 1no. agricultural building and land to a childrens nursery	Raheel Mahmood	05.01.2018

For planning papers visit:

<https://planning.n-somerset.gov.uk/online-applications/simpleSearchResults.do?action=firstPage>

Puxton

Case No.	Opened on	Case officer	Location	Parish	Description	Comments
2014/0144	08/04/2014	Karen Bartlett	Behind Moorland Park, Bristol Road, Hewish	Puxton	Change of use of agricultural building to building mobile homes/caravans and other various issues	Further investigation / site visit required
2016/0025	28/01/2016	Karen Bartlett	7 Moorland Park, Bristol Road, Hewish	Puxton	Unauthorised works (shed/chalet)	As 2014/0144 above
2017/0472	12/10/2017	Karen Bartlett	TRAVELLERS REST, Maysgreen Lane, Hewish, Weston-super-Mare	Puxton	Siting of park home and unauthorised use of land.	Site visit to be arranged
2017/0311	12/07/2017	Julie Walbridge	Pilhay Farm, Weston Road, Congresbury	Puxton	Building activity and importation of gravel and building materials	Waste materials to be removed within the next 4 months
2017/0449	27/09/2017	Julie Walbridge	BURNT HOUSE FARM, Bristol Road, Hewish	Puxton	Vehicle sales and residential accommodation.	Under investigation.
2013/0576	03/12/2013	Gwen Lloyd	Land opposite Full Quart, Bristol Road, Hewish	Puxton	Erection of shed or stables on land	Enforcement Notice issued for removal of vehicles and caravan