

PUXTON PARISH COUNCIL

Puxton & Hewish

Clerk: Donald Hill

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You are summoned to a Zoom Meeting on Thursday 7th January 2021 at 7pm

Members of the public may join the meeting via the link:

<https://us04web.zoom.us/j/77785073863?pwd=OW9WSXhtZC8wV0V0OS9yeU1NamFFZz09>

They are only able to participate in the meeting during the Public Session at Agenda Item 3

Don Hill - Clerk

AGENDA & AGENDA NOTES

We have a vacancies for 2 Councillors - contact the Clerk or a Councillor, in the first instance, to apply

- 1 **APOLOGIES FOR ABSENCE**
- 2 **DECLARATIONS OF INTEREST**
- 3 **PUBLIC SESSION** (15 minutes) Contributions are limited to 3 minutes: they should be concise and to the point.
- 4 **MINUTES OF LAST MEETING** - 3rd December 2020 - to be agreed, and to be signed by the Chair.
- 5 **MATTERS ARISING NOT DEALT WITH ELSEWHERE**
- 6 **PLANNING** (Full details at <https://planning.n-somerset.gov.uk/online-applications/>. New applications may be listed on the Monday immediately prior to the meeting; if so, details will be pre-circulated to Councillors)
New: 20-P-2584-FUH Briarwood Farm extension.
Due: 19/P/0815/FUL Puxton Park car park. 20/P/1756/FUL Field opposite Full Quart; stables.
Granted: 19/P/2633/FUL Mendip View units. 20/P/0701/FUL Puxton Park buildings (Uses limited to 1 x storage & 3 x indoor sport recreation or fitness). 20/P/2767/FUH Manor Cottage, Hewish, extension.
Enforcement: December 2020 update circulated to members.
- 7 **FINANCE**
2020-21 Accounts: Pre-circulated to Members.
Cheques: 267: Adrian Leonard Parish Maintenance £288.00.
Online Banking: Application completed. Further signature needed.
2021-22 Draft Budget: Draft for review and approval.
- 8 **ITEMS MONITORED BY CLERK** (shared with Area Officer each month)
A370 Pedestrian Crossing: Lock-down has slowed this project, but it is being progressed.
Puxton Lane Goose Acre Farm: Culvert works re flooding in progress.
Puxton Road: Work re flooding at Council Houses. NSC update awaited.
A370 Flooding at Spring Cottage: NSC/IDB discussions re water levels in the ditch are ongoing.
A370 link between Old Post Office and Palmers Elm: Area Officer to arrange for its widening.
A370 Streetlights: these go out at 10.45pm; encouraging crime - NSC feedback awaited.
Maysgreen Lane: the temporary patching by the Cheese Factory need re-doing.
Fly-tipping: one lot in Puxton Lane and one in Maysgreen Lane. Cleared.
- 9 **OTHER MATTERS**
- 10 **COUNCILLORS' REPORTS**
- 11 **DATE OF NEXT MEETING** - February 4th 2021 at 7pm via Zoom.

Minutes of the Zoom Parish Council Meeting Held on 3rd December 2020 at 7pm

*All meetings are held at 7.30pm in the Village Hall unless stated otherwise
Stuart Treadaway, our Ward Cllr, attends when possible.*

We have a vacancies for two Councillors - contact the Clerk or a Councillor, in the first instance, to apply

Present: Cllrs Jim Corbett (Chair), Lynda Redding, Jim Howard, Clayton Penfold, Peter Penfold

In Attendance: Don Hill (Clerk)

Public Attendance: 0

092/20 APOLOGIES FOR ABSENCE - none

093/20 DECLARATIONS OF INTEREST - none

094/20 PUBLIC SESSION - none

095/20 MINUTES OF LAST MEETING - 5th November 2020 - were agreed, for signature by the Chair.

096/20 MATTERS ARISING NOT DEALT WITH ELSEWHERE - none

097/20 PLANNING (For full application details visit <https://planning.n-somerset.gov.uk/online-applications/>)

New: **20/P/2767/FUH** Manor Cottage, West Hewish, Single storey side extension. No objections as the extension will not be visible from the road. It will be expected to come within the 50% rule presumably. *Comment submitted to NSC planning immediately after the meeting.*

Due: **19/P/0815/FUL** Puxton Park car park. **19/P/2633/FUL** Mendip View units. **20/P/0701/FUL** Puxton Park buildings. **20/P/1756/FUL** Opposite Full Quart; stables.

Removed from NSC Planning Records: **20/P/1250/OUT** Static home in Maysgreen Lane

Refused: **20/P/2562/AGA** Pilhay Farm Haybarn/agricultural store. Full planning application needed.

098/20 FINANCE

2020-21 Accounts: Pre-circulated to Members, reviewed and note.

Cheques: 265: Adrian Leonard Parish Maintenance £288.00. **266** HMRC re PAYE Oct/Nov/Dec £163.20

Online Banking: Application completed. Further signatures needed.

2021-22 Draft Budget: Outline considered prior to review and approval at January 2021 meeting. Members will let Clerk know if any amendments are needed.

099/20 ITEMS MONITORED BY CLERK (shared with Area Officer each month)

A370 Pedestrian Crossing: Lock-down has slowed this project, but it is being progressed.

Puxton Lane Goose Acre Farm: Culvert works re flooding in progress.

Puxton Road: Work re flooding at Council Houses *might* be funded from this financial year's budget. Continued flooding with winter ice problems looming. NSC update awaited.

A370 Flooding at Spring Cottage: NSC/IDB discussions re water levels in the ditch are ongoing.

A370 link between Old Post Office and Palmers Elm: Area Officer to arrange for its widening.
Updates on the above items has been delayed through the recent lock-down.

100/20 OTHER MATTERS

A370 Streetlights: these go out at 10.45pm; encouraging crime - NSC feedback awaited.

National Grid Pylons: The Pylons scheme will run from Sandford alongside the northern edge of Puxton Parish, but will all be in Congresbury Parish. Members have been circulated with an update of plans for this and for Western Power associated updating works on a site off Puxton Lane at a point left off the end of Maysgreen Lane. Access work will start in April 2021 and site work will start in June 2021. Vehicular access to the site will be via Maysgreen Lane. National Grid will contact all residents in the effected area by mail once the plans are finalised.

101/20 COUNCILLORS' REPORTS

Cllr Corbett: 1. Maysgreen Lane: the temporary patching by the Cheese Factory need re-doing.

2. Fly-tipping: one lot in Puxton Lane and one in Maysgreen Lane. **Clerk to report both matters.**

Cllr Howard: Asked about Agricultural Ties in relation to a property in Puxton Road. The consensus was that the seller needs to sort the issue out before putting the property on the market as it will effect the asking price.

102/20 DATE OF NEXT MEETING - January 7th 2021 at 7pm via Zoom.

The meeting closed at 7.40pm

PUXTON PARISH COUNCIL INCOME & EXPENDITURE: 1st April 2020 - 31st March 2021 (Precept £7770.00)

DATE	ITEM	BANK		BALANCE	Stmnt	NOTES	GENERAL FUND EXPENSE ANALYSIS										TOTALS	VAT	OPERATING FUNDS			
		CH	IN				OUT	Clerk	Clk/Cllr Exp	Hall Hire	Parish Maint	Ins/Subs Audit	Pub-licity	Other Costs	Web Site	Election Pro			Capital Prov	General Fund	Total Op Funds	
-2021																						
Apr 1	Funds Bought Forward			13,924.58															2455.00	6101.00	5368.58	13924.58
	OPERATING BAL B/F			13,924.58															2,455.00	6,101.00	5,368.58	13924.58
Apr 2	NSC 1st Half Precept	BACS	3885.00		17,809.58	82													50.00	450.00	3,385.00	
	Clerk's Pay & Expenses	SO		251.90	17,557.68	82		217.60	34.30													251.90
	H&P Village Hall Hire	SO		22.92	17,534.76	82	AGREES			22.92												22.92
May 7	ALCA Annual Subscription	257		78.25	17,456.51	84							78.25									78.25
	Clerk's Pay & Expenses	SO		251.90	17,204.61	83		217.60	34.30													251.90
	H&P Village Hall Hire	SO		22.92	17,181.69	83				22.92												22.92
	Phil Smith re Internal Audit	258		45.00	17,136.69	83							45.00									45.00
	HMRC - PAYE Apr/May/Jun	259		163.20	16,973.49	83		163.20														163.20
Jun 1	Clerk's Pay & Expenses	SO		251.90	16,721.59	84		217.60	34.30													251.90
	H&P Village Hall Hire	SO		22.92	16,698.67	84	AGREES			22.92												22.92
Jul 1	Clerk's Pay & Expenses	SO		251.90	16,446.77	85		217.60	34.30													251.90
	H&P Village Hall Hire	SO		22.92	16,423.85	85	AGREES			22.92												22.92
Aug 1	Adrian Leonard	260		288.00	16,135.85	86						288.00										288.00
	Clerk's Pay & Expenses	SO		251.90	15,883.95	86		217.60	34.30													251.90
	H&P Village Hall Hire	SO		22.92	15,861.03	86				22.92												22.92
Sep 3	Clerk's Pay & Expenses	SO		251.90	15,609.13	87		217.60	34.30													251.90
	H&P Village Hall Hire	SO		22.92	15,586.21	87				22.92												22.92
	NSC 2nd Half Precept	BACS	3885.00		19,471.21	86	AGREES												50.00	450.00	3,385.00	0.00
	Adrian Leonard	261		288.00	19,183.21	87						288.00										288.00
	HMRC - PAYE Jul/Aug/Sep	262		163.20	19,020.01	87		163.20														163.20
	ICO Annual Fee	DD		35.00	18,985.01	87	AGREES						35.00									35.00
Oct 1	Clerk's Pay & Expenses	SO		251.90	18,733.11	88		217.60	34.30													251.90
	H&P Village Hall Hire	SO		22.92	18,710.19	88				22.92												22.92
	Adrian Leonard	263		288.00	18,422.19	88	AGREES					288.00										288.00
Nov 5	Clerk's Pay & Expenses	SO		251.90	18,170.29	89		217.60	34.30													251.90
	H&P Village Hall Hire	SO		22.92	18,147.37	89				22.92												22.92
	Adrian Leonard	264		288.00	17,859.37	89	AGREES					288.00										288.00
Dec 3	Clerk's Pay & Expenses	SO		251.90	17,607.47			217.60	34.30													251.90
	H&P Village Hall Hire	SO		22.92	17,584.55					22.92												22.92
	Adrian Leonard	265		288.00	17,296.55							288.00										288.00
	HMRC - PAYE Oct/Nov/Dec	266		163.20	17,133.35			163.20														163.20
Jan 7	Clerk's Pay & Expenses	SO		251.90	16,881.45			217.60	34.30													251.90
	H&P Village Hall Hire	SO		22.92	16,858.53					22.92												22.92
	Adrian Leonard	267		288.00	16,570.53							288.00										288.00
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PUXTON PARISH COUNCIL INCOME & EXPENDITURE: 1st April 2020 - 31st March 2021 (Precept £7770.00)

	TOTALS @ DECEMBER 2020			17,133.35											4,561.23		2,555.00	7,001.00	7,577.35		
Jan-Mar	Clerk's Pay & Expenses		755.70	16,377.65		652.80	102.90								755.70				755.70		
	H&P Village Hall Hire		68.76	16,308.89				68.76							68.76				68.76		
	HMRC - PAYE Jan/Feb/Mar		163.20	16,145.69		163.20									163.20				163.20		
	Adrian Leonard x 3		864.00	15,281.69				864.00							864.00				864.00		
	Insuranse		260.00	15,021.69					260.00						260.00				260.00		
	Website		150.00	14,871.69									150.00		150.00				150.00		
				14,871.69											0.00				0.00		
				14,871.69											0.00				0.00		
				14,871.69											0.00				0.00		
	OPERATING FUNDS			14,871.69											0.00				0.00		
	INCOME & EXPENDITURE TOTALS		0.00	2261.66											0.00						
					Total Expenses	3,264.00	411.60	275.04	2,304.00	418.25	0.00	0.00	150.00		6,822.89	0.00	2,555.00	7,001.00	5,315.69	14,871.69	
	TOTAL FUNDS TO C/F			14,871.69	2020-21	Clerk	Clrk/Cllr	Hall	Parish	Ins/Subs	Pub-	Other	Web		6,822.89	VAT	Election	Capital	General	Operating	
						Exp	Hire	Maint	Audit/Legal	-licity	Costs	Site				Prov	Prov	Fund	Funds		
	Budget 2020-21				Budget	3,264.00	412.00	280.00	1,920.00	440.00	54.00	200.00	200.00		6,770.00						
	Election Provision				2020-21										100.00						
	Capital Provision														900.00						
	PRECEPT														7770.00		2555.00	7001.00	5315.69	14871.69	
	<i>BUDGET 2021-22</i>				Draft	3360.00	412.00	280.00	2500.00	480.00	100.00	100.00	200.00		7432.00		Election	Capital	General	Funds	
	<i>Election Provision</i>				Budget										0.00		Prov	Prov*	Fund*	Forward	
	<i>Capital Provision</i>				2021-22										1,000.00						
	<i>PRECEPT</i>														8,432.00						
						a	b	c	d	e	f	g	h	j	%	108.52	+	+	+	+	=

* Capital Provision Balance includes approximately £4300 currently ring fenced for A370 Pedestrian Crossing at Old Post Office lay-by