

# PUXTON PARISH COUNCIL

Puxton & Hewish

**Clerk: Donald Hill**

18 Mitford Slade Court, Mendip Road, Yatton, Somerset BS49 4JG  
Tel: 01934 835578 Mobile: 07774 125578 e-mail: [clerk@puxtonparishcouncil.org.uk](mailto:clerk@puxtonparishcouncil.org.uk)  
Website: [puxtonparishcouncil.org.uk](http://puxtonparishcouncil.org.uk)

## You are summoned to a Council Meeting In the Village Hall at 7.00pm on July 7th 2022

All are welcome, unless precluded by a procedural resolution. You will not be entitled to speak, except within the Public Session

*We have vacancies for Councillors - contact the Clerk or a Councillor, in the first instance, to apply*

**Don Hill - Clerk**

## AGENDA & AGENDA NOTES

*It is expected that members of the public attending Parish Council meetings will be respectful of the Councillors and of all attendees. Unacceptable behaviour will not be tolerated and the offender will be asked to leave. Parishioners will be invited to speak for 3 minutes in the Public Session. Their contribution must be to do with an agenda item or on current matters only and should be in the form of a statement; to be noted and followed up as necessary. It is at the discretion of the Chairman to suspend standing orders so that contributions from the public can be sought during the meeting if it is thought to be useful.*

- 1 APOLOGIES FOR ABSENCE** - Cllr P Penfold
- 2 DECLARATIONS OF INTEREST & DISPENSATIONS**  
*(Dispensations apply to resident Cllrs re setting the percept, and to all Cllrs relating to Village Hall matters)*
- 3 PUBLIC SESSION** 15 minutes - Contributions are limited to 3 minutes: they should be concise and to the point
- 4 LAST MEETING MINUTES + MATTERS ARISING** - May 17th minutes to be agreed and signed.  
**Annual Residents' Meeting minutes:** to be reviewed and noted: a full list of attendees was not available, so formal approval of the minutes will need to held over until May 2023.
- 5 PLANNING** Details at <https://planning.n-somerset.gov.uk/online-applications/>
  - i. New**
    - 22/P/1319/FUH: The Coach House, Bristol Road.** Retrospective planning application for the demolition of existing single storey duo pitched roofs and existing dormer window. Demolition of existing garage block and partial reconstruction of existing single storey extension; erection of a first floor extension above single storey extension with new duo pitched roof. Erection of a single storey annex to replace garage block and associated internal alterations.
    - 22/P/1414/CQA: Villa Farm.** Prior approval for the proposed change of use of agricultural buildings to 2no. dwelling houses (Class C3) and associated operational development of replacement and new windows and doors, new render and cladding, replacement of roof sheets to match tiles. This is a mirror application of 21/P/3525/CQA, which was supported by this council, but refused due to technical issues.
  - ii. Decisions Due**
    - 19/P/0815/FUL** Puxton Park car park.
  - iii. Approved**
    - 22/P/0288/FUL: Heathfield Barn, New Orchard Farm.** Amendments to 21/P/3150/CQA.
    - 22/P/0817/FUL:** SJH change of use.
    - 22/P/0969/EA1:** New Orchard Solar Farm - Environmental Impact Assessment not required, (Planning application, to replace lapsed permission, now expected).
  - iv. Planning Appeal**
    - 22/00022/AT02:** Park and Ride near Heathfield Park on A370.
    - 21/P/2949/FUL:** The Elms Farm 2nd story.
  - v. Enforcements:** per the list provided to Members.

**6 FINANCE .**

- i. 2022-23 Accounts to date:** pre-circulated.
- ii. Payments Due: re Parish Maintenance Adrian Leonard** May (to ratify) £288.00; June £288.00  
**HMRC re PAYE £203.94 Somerset Forge** re Puxton Lane finger post final per quote £354.00.

**7 PARISH MATTERS**

- i. Puxton Lane/Puxton Road Finger Post:** New final with Clerk, to be delivered to and fixed by APS.
- ii. Puxton Lane & Puxton Road Subsidence:** Work is costed and planned, but may be complicated. No start date fixed yet.
- iii. Overgrown Footpaths:** Cllr Redding found 4 issues, as under, which NSC are following up.
  - a. There is an overgrown new metal kissing gate at 399628 that makes access impossible to the field that the footpath crosses.*
  - b. At a boundary between 2 fields at 406631 there is a "hanger". A big branch that has broken off the tree but is suspended on the other branches right above the bridge across the ditch. It is dangerous to walk underneath it.*
  - c. There is an obstruction to the footpath access from the road on the corner at 398631.*
  - d. The path next to the road at Puxton Court Farm has been cleared but the brambles need spraying or it will soon be unpassable again. The fence between the path and the road needs removing as it is unsafe and if it was removed it would be easier to maintain the path. The electric wires coming down the pole to go underground are exposed and need some sort of guard.*
- iv. Field Opposite the Full Quart:** Unaccountable activities continue to be reported. There is an as yet unregistered change of ownership. NSC Enforcement continues to monitor for for significant breaches.
- v. A370 Gullies Opposite SJH Machinery:** These need emptying. [Area Officer organising.](#)
- vi. Maysgreen Lane:** Gully in Maysgreen Barn drive needs digging out. [Area Officer organising.](#)
- vii. A370 Pedestrian Crossing:** Planned start date for installation is September 19th 2022.
- viii. Puxton Road/Puxton Lane/Maysgreen Lane Traffic Measures:** 20 mph speed limits - weight restrictions (this would involve an HGV usage survey at PPC cost) - one way systems.

**8 OTHER MATTERS**

**Queen's Platinum Jubilee:** Cllr Redding's post-event report

**9 COUNCILLORS' REPORTS**

**10 DATE OF NEXT MEETING** - in the Village Hall at 7pm on Thursday 1st September 2022.

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## Minutes of the Annual & Ordinary Meetings of The Council at 6.30pm on Tuesday 17th May 2022

All meetings are held at 7.00pm in the Village Hall unless stated otherwise - Phil Neve, our NSC Ward Cllr, attends when possible  
*There are vacancies for further Councillors - please contact a Councillor or the Clerk if you are interested in becoming involved*

**Present:** Cllrs Lynda Redding (Chair), Jim Corbett, Peter Penfold, Clayton Penfold, Helen Riddell.

**In Attendance:** Cllr Phil Neve (NSC), Don Hill (Clerk) 2 members of the Avon & Somerset Police Force

**Public Attendance:** 4

*A member of the public who has been excluded from any involvement with the Parish Council due to his repetitive, damaging and long-term vexatious behaviour, refused to leave the Hall when asked to do so by the Chair. The senior police officer present required this person to accede to the request from the Chair at which point that person left.*

*For the avoidance of doubt the Chair read out the opening Agenda note that was developed as a result of the needs to manage vexatious behaviour, and which she was compelled by circumstances to read out before the April meeting as well:*

*It is expected that members of the public attending Parish Council meetings will be respectful of the Councillors and of all attendees. Unacceptable behaviour will not be tolerated and the offender will be asked to leave. Parishioners will be invited to speak for 3 minutes in the Public Session. Their contribution must be to do with an agenda item or on current matters only and should be in the form of a statement; to be noted and followed up as necessary. It is at the discretion of the Chairman to suspend standing orders so that contributions from the public can be sought during the meeting if it is thought to be useful.*

*The meeting then commenced.*

**043/22 APOLOGIES FOR ABSENCE - None**

### ANNUAL MEETING

**044/22 ELECTION OF CHAIR AND VICE CHAIR**

It was unanimously agreed that the Current chair (Lynda Redding), and the current Vice Chair (Jim Corbett) remain in post for the year to May 2023. Cllr Redding completed a Declaration of Acceptance of Office as Chair.

**045/22 APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES**

Cllr Redding agreed to continue as our representative on the NSC Standards Sub-Committee.

**046/22 RECONFIRMATION OF RECENTLY APPROVED GOVERNANCE FRAMEWORK FOR 2022-23**

The Council reviewed its Governance documentation earlier in the year and agreed it at Minute 029/22iv of the March 3rd meeting. That agreement was unanimously re-confirmed by Members here as providing the approved governance framework for the coming year.

*Cllr Riddell arrived at 6.38pm*

**047/22 CHAIR'S REPORT**

This report was one of the meeting papers. It was read out, duly noted and forms part of these minutes, *as attached*.

**ORDINARY MEETING**

*The Chair welcomed the members of the public in attendance*

**048/22 DECLARATIONS OF INTEREST & DISPENSATIONS:** *(Dispensations apply to resident Cllrs re setting the percept, and to all Cllrs relating to Village Hall matters).* No declarations of Interest.

**049/22 PUBLIC SESSION** *15 minutes - Contributions are limited to 3 minutes: they should be concise and to the point*

**Western Power supply issues:** during the recent storms trees fell across some power lines. In Puxton Road there was confusion because some properties had power and others didn't. Similar problems arise when BT Open Reach work requires Western Power to turn off supply. Cllr Corbett, a former power engineer, undertook to brief the Clerk so that this minute could be completed. The explanation lies in the way supply to properties is dispersed from the local supply pole. The subject supply is 3 phase; ie there are 3 wires running off the main pole, with each wire serving a separate group of homes. If a wire is damaged, only the homes served by that wire get cut off. The usual complaint is that suppliers take too long to repair faulty line, but in the particular instance lines were being damaged across vast areas of the UK and repairs in some areas took a long time.

**050/22 LAST MEETING MINUTES + MATTERS ARISING**

April 7th minutes were agreed and signed. There were no matters arising.

**051/22 PLANNING** *Details at <https://planning.n-somerset.gov.uk/online-applications/>*

- i. **New:** **22/P/0817/FUL** SJH Machinery site change of use. **22/P/0969/EA1** proposed re-application re lapsed 2014 approval of a solar farm at New Orchard Farm, Puxton Lane. The meeting found no cause object to either of these applications. *Clerk to so notify NSC.*
- ii. **Decisions Due:** **19/P/0815/FUL** Puxton Park car park. **22/P/0288/FUL:** Amendments to 21/P/3150/CQA.
- iii. **Planning Appeal:** **20/P/1438/FUL** Park and Ride near Heathfield Park on A370.

**052/22 FINANCE .**

- i. **2022-23 Accounts to date:** for information, were noted. The Clerk reported that the accounts provided to the meeting tallied with the bank statements as of this day.
- ii. **2021-22 Accounts:** Query free audit completed. Public Notice to be posted by June 6th.
- iii. **Payments Due: Cheque: 273:** L R Redding reimbursement of Jubilee Mugs outlay (agreed at April meeting but not registering for online payment) £266.02. **Online: re Audit - Phil Smith** £45.00. **re Parish Maintenance** Adrian Leonard £288.00. *All disbursements agreed.*

**053/22 HIGHWAY MATTERS**

- i. **Puxton Lane/Puxton Road Finger Post:** New finial awaited; it will be securely fixed.
- ii. **Banwell bypass and building project:** The NSC consultation response was agreed via email and delivered to NSC on April 20th.
- iii. **Puxton Lane:** Highway subsidence beside the open section of rhyne just past the Garden centre. The area has been coned off by NSC highways, with no firm repair date in prospect. *Cllr Neve undertook to investigate further.*

**054/22 OTHER MATTERS**

**Queen's Platinum Jubilee:** Cllr Redding updated the meeting and confirmed that some 90 free tickets, out of 100, have already been distributed. Members discussed various logistical aspects of the arrangements in which they are involved, including revised music arrangements, due to Covid; the 'children count' for Jubilee mug distribution; the hog roast and vegetarian alternatives; the drinks arrangements, including bring-your-own; and the raffle. There was particular joy at news that an ice cream van will be in attendance!

**055/22 COUNCILLORS' REPORTS**

**Cllr Redding**

- i. **A370 Planters:** A big thank-you to Cllr Clayton Penfold for servicing the planters.
- ii. **The Church Drive:** A 2nd big thank-you to Clayton for repairing the Church driveway. The other Members endorsed these words of thanks.
- iii. **Website Clarity:** NSC received a complaint about the way the Chair's role as our representative on the NSC Standards Sub-Committee was described on our website. An explanation from the Chair satisfied NSC. *(Clerk's post meeting note: a comma was missing. The entry has been re-worded for greater clarity).*
- iv. **Delivery of flyers for the Jubilee Party and for the Annual Resident's Meeting:** It was wonderful to see volunteers coming forward to help with the delivery of flyers: another huge thank-you - to them!!

**Cllr Corbett**

- i. **Barriers on Puxton Lane and Puxton Road:** NSC Highways again, as indicated from the minutes above, appear to be kicking a dangerous road safety issue into the long grass.
- ii. **Maysgreen Lane:** The Cheese factory bend continues to be dangerous. NSC have persistently refused to offer up an effective repair, so the highway edge falls away dangerously. It consequently floods regularly, at which times the drop-off of some inches - is totally hidden from motorists' views as they they are forced to veer left to avoid fast and large approaching vehicles. An accident or a costly claim on NSC is bound to happen.

Cllr Corbett is aware that he raises such issues at every meeting; but until NSC step-up-to-the-plate and do something about them, he is duty bound to keep pressure on them. *(He did so before re the Highway flooding near Council Houses)*

**056/22 DATE OF NEXT MEETING**

**There is no meeting in June** as it falls during the Jubilee Holiday. The next meeting of the Parish Council will be in the Village Hall at 7pm **on July 7th 2022: Cllr P Penfold apologised for being unable to attend.**

**The meeting closed at 7.15pm**

## **Annual Meeting - 17<sup>th</sup> May 2022 at 6:30pm**

### **Report of the Chair**

#### **Meetings**

The Parish Council held the last allowable Zoom meeting in May 2021. At this meeting our Chair, Jim Corbett, asked to stand down due to ill health. It was unanimously agreed that the then Vice Chair, Lynda Redding, become Chair and Jim Corbett continue as Vice Chair.

Due to Covid it seemed prudent to cancel the June and July meetings and, as usual, we had no August meeting. Since then our meetings have been “real-life” and monthly, starting at 7pm. In September we welcomed a new co-opted member of the Council, Helen Riddell.

#### **Agendas**

We have had a steady stream of planning applications, mostly fairly routine.

The speed of vehicles along our lanes are always a concern and we continue to urge North Somerset Council to consider reducing the speed limits. The additional traffic caused by the National Grid activity has led to us to seek a 20mph limit along Maysgreen Lane. Damage to the roads caused by heavy traffic continues to be reported.

The two major works are scheduled to be completed this year, 2022-23. The central refuge type pedestrian crossing across the A370 at the lay-by and bus stop will be better than nothing but I am aware we need more to help pedestrians cross this busy road in other places. The new bridge across the Oldbridge river is planned to be done this year but is dependent on the recruitment of an additional engineer to manage the project. This is a controversial project as many parishioners have voiced their concern at losing this lovely old bridge and are worried that a wider bridge will encourage yet more heavy fast traffic along Puxton Lane. Unfortunately, we are told the bridge has to be strengthened, NSC assure us there will be a width restriction on the new bridge.

#### **Finance**

Another uneventful year. The online banking continues to facilitate payments. We are grateful to our Clerk for managing our finances, accounts and audits efficiently. We have budgeted £4,000 to pay half the cost of the pedestrian crossing.

It has been a “getting back to normal” year but I am mindful that for some, things will never be the same as they were pre-pandemic. We hope you feel comfortable joining us for the Platinum Jubilee celebrations on Sunday June 5<sup>th</sup>.

**Lynda Redding**

**May 2022**

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# PUXTON CIVIL PARISH

## 2022 ANNUAL RESIDENTS' MEETING

HEWISH & PUXTON VILLAGE HALL - TUESDAY 17th MAY 2022 AT 7.30 pm

*16 Residents attended the meeting, which was Chaired by Lynda Redding, Chair of Puxton Parish Council  
Our Ward Cllr, Phil Neve, and 2 police officers were in attendance, including our local PCSO*

**Minute Taker:** Don Hill

### MINUTES

**ARM22/01**     **Apologies** - none

**ARM22/02**     **Matters arising from minutes of the 2021 meeting**  
These minutes were circulated to and approved by attendees of that meeting - there were no matters arising.

**ARM22/03**     **Reports from Interest Groups**

**The Parish Council (Cllr Lynda Redding - Chair):** The Chair's Annual Report to the Council was read out and **is appended to form a part of these minutes.**

**North Somerset Council (Cllr Phil Neve, Ward Councillor):** Cllr Neve tries to attend some 50% of meetings given timetable clashes with Congresbury and NSC. Highways and public transport are key issues currently dominating his time. Traffic calming and speed limits are being looked at by NSC and the needs of Puxton are part of that process. There are some significant public transport grants becoming available to NSC and hopefully this might help to fund improvements to Puxton bus stops (some of which have virtually no space to stand safely whilst waiting for a bus) and associated crossing points along the A370. For more rural areas off main transport routes NSC plan to investigate dial-a-bus services. Cllr Neve realises there are a wide range of more specific problems that may be worrying residents, and said he will be happy to be contacted to see in what ways he might be able to help.

**Hewish & Puxton Village Hall Ltd (Lynda Redding - Chair):** Lynda said that the past year has been very much a getting-bak-to-normal year. The major works carried out were the installation of a new sewage treatment plant and equipping the Hall with the facilities needed to cater for the maximum allowed seating capacity of 120. The hall is now back to having regular bookings every day although there are times of day where occasional hirings can be accepted. Lynda reminded everyone of the Jubilee Party at the Hall on June 5th, which is being funded by Hall Management and the Parish Council. Volunteers delivered flyers about the party to homes in the parish, and, although this is a free event, entry will be by ticket so that numbers can be controlled.

**ARM/04**     **Open Discussion**

**Maysgreen Lane:** this narrow and winding lane continues to be plagued by huge vehicles, speeding, and a lack of safe passing places. Over the years vehicles have been forced off the road, thereby breaking up the edges and creating dangerously rutted areas. These areas need to be incorporated into the highway as official passing places. Cllr Neve is already involved with NSC about Maysgreen lane and noted down these very real concerns.

**Police:** PCSO Julie Berchall introduced herself as our PCSO. She explained that police funding over recent years has meant that they have been attending very few parish council meetings, but have endeavoured to keep in touch and do the much needed work on the ground. Things

are now beginning to improve and Julie asked that people feel free to contact her if they need to and particularly to keep her informed of significant events that are being held.

**Overgrown Footpaths:** Much work has recently been done to improve our local footpaths but some remain overgrown. Lynda Redding will liaise with the resident who raised the problem and walk the paths to assess what needs doing. The Parish Council will then be able to contact NSC re getting the work done.

**Footpath Closures:** there are footpath closures in various parts of the Parish, but it was explained that these are temporary, and to do with work National Grid are carrying out for their pylon project.

**Field Opposite the Full Quart:** The works going on here are the subject of a planning enforcement investigation. Both Cllr Neve and Don Hill in his role as Parish Clerk will put pressure on NSC to establish exactly what going on and if it needs their intervention.

**A370 Gullies Opposite SJH Machinery:** These need emptying. Don Hill will liaise with our NSC Area Engineer, who looks after these gullies.

**A370 Speeding:** Julie reported that the police now have their own speed gun which people are currently being trained up to use. This should enable them to carry out speed checks once safe operating positions have been identified.

**Fibre To The Property (FTTP) Broadband:** After the meeting Don Hill verified the options. Although Truespeed and Gigaclear have no published plans to provide this service, BT Open Reach indicate, via their post code search facility, that Fibre to the Cabinet (the poor relation to FTTP) is now available in all parts of Puxton Parish.

**There being no further topics raised, the Chair thanked everyone for attending and being involved**

**The meeting closed at 8.05pm**



## **Annual Meeting - 17<sup>th</sup> May 2022 at 6:30pm**

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**Lynda Redding**

**May 2022**

**PUXTON PARISH COUNCIL INCOME & EXPENDITURE: 1st April 2022 - 31st March 2023 (Precept £9366.00)**

DATE	ITEM	BANK		OUT	BALANCE	Stmnt	NOTES	GENERAL FUND EXPENSE ANALYSIS									TOTALS	VAT	OPERATING FUNDS			
		CH	IN					Clerk	Clk/Clr	Hall	Parish	Ins/Subs	Pub-	Other	Web	Bank			Election	Capital	General	Total Op
-2023		Minute						Exp	Hire	Maint	Audit	licity	Costs	Site	Chrgs		Pro	Prov	Fund	Funds		
Apr 1	Funds Bought Forward				15,777.88												2555.00	7701.00	5521.88	15777.88		
	<b>OPERATING BAL B/F</b>				<b>15,777.88</b>	106											<b>2,555.00</b>	<b>7,701.00</b>	<b>5,521.88</b>	<b>15777.88</b>		
Apr 7	Clerks Pay & Expenses	SO		306.22	15,471.66	107		271.92	34.30										306.22	306.22		
	ALCA Sub	038/22		99.43	15,372.23	107					99.43								99.43	99.43		
	Clr Redding re Jubilee Mugs	038/22			15,372.23	-	See May												0.00	0.00		
	NSC 1st half precept	BACS	4683.00		20,055.23	107												500.00	4,183.00			
	H&PVH Hall Hire	SO		22.92	20,032.31	107				22.92									22.92	22.92		
	Bank Charge			5.00	20,027.31	107	Agrees									5.00			5.00	5.00		
May 17	Phil Smith re 2021-22 Audit	BACS		45.00	19,982.31	108					45.00								45.00	45.00		
	Adrian Leonard April	BACS		288.00	19,694.31	108				288.00									288.00	288.00		
	Clerks Pay & Expenses			306.22	19,388.09	108		271.92	34.30										306.22	306.22		
	Clr Redding re Jubilee Mugs	273		266.02	19,122.07	108							266.02						266.02	266.02		
	Bank Charge			5.00	19,117.07	108										5.00			5.00	5.00		
	H&PVH Hall Hire	SO		22.92	19,094.15	108				22.92									22.92	22.92		
Jun 2	Adrian Leonard May	BACS		288.00	18,806.15	108	Agrees			288.00									288.00	288.00		
	Clerks Pay & Expenses	SO		306.22	18,499.93	1		271.92	34.30										306.22	306.22		
	H&PVH Hall Hire	SO		22.92	18,477.01	1				22.92									22.92	22.92		
	Bank Charge (+ 40p for ch 273)			5.40	18,471.61	1										5.40			5.40	5.40		
Jul 7	Adrian Leonard June	BACS		288.00	18,183.61					288.00									288.00	288.00		
	Clerks Pay & Expenses	SO		306.22	17,877.39			271.92	34.30										306.22	306.22		
	H&PVH Hall Hire	SO		22.92	17,854.47					22.92									22.92	22.92		
	Somerset Forge ew fingerpost	BACS		354.00	17,500.47					354.00									354.00	354.00		
	HMRC PAYE Apr/May/Jun	BACS		203.94	17,296.53			203.94											203.94	203.94		
	Bank Charge			5.00	17,291.53											5.00			5.00	5.00		
					17,291.53														0.00	0.00		
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