

PUXTON PARISH COUNCIL

Puxton & Hewish

Clerk: Donald Hill

18 Mitford Slade Court, Mendip Road, Yatton, Somerset BS49 4JG
Tel: 01934 835578 Mobile: 07774 125578 e-mail: clerk@puxtonparishcouncil.org.uk
Website: puxtonparishcouncil.org.uk

You are summoned to a Council Meeting on July 4th 2019

All meetings are held at 7.30pm in the Village Hall unless stated otherwise

All are welcome, unless precluded by a procedural resolution. You will not be entitled to speak, except within the Public Session

Don Hill - Clerk

AGENDA & AGENDA NOTES

We have vacancies for two Councillors - contact the Clerk or a Councillor, in the first instance, to apply

- 1 **APOLOGIES FOR ABSENCE**
- 2 **DECLARATIONS OF INTEREST AND DISPENSATIONS**
- 3 **PUBLIC SESSION - 15 minutes:** Residents may raise matters affecting the parish.
- 4 **MINUTES OF LAST MEETING - 6th June 2019 - to be agreed, and signed by the Chair.**
- 5 **MATTERS ARISING NOT DEALT WITH ELSEWHERE**
- 6 **PLANNING** (*Latest Enforcement Report June 2019*)
New: 19/P/1469/FUH Detached garage, The Round Pond Bristol Road Hewish
Decisions Due: 19/P/0815/FUL Puxton Park car park. **19/P/1243/FUL:** caravan storage at Manor Farm.
Banwell Application: 19/P/0704/FUL J21 Park & Ride. **19/P/0723/OUT** Full Quart - Hotel. **19/P/0787/FUL:** Stonebridge Farm - Stables.
<https://www.n-somerset.gov.uk/my-services/planning-building-control/planning/commenting-on-applications/lookatplanningapplications/> For details of planning applications, visit
- 7 **OTHER MATTERS**
Holy Saviour Church: Update from Cllr Redding.
Holy Saviour Church: damaged public footpath bridge reported to NSC.
Wick Lane: Gully outside Manor Farm floods. Reported to NSC.
Wyndham Grange Lights: an observation has been received that these lights might be better angles to avoid dazzling traffic using Puxton Road. **Clerk to follow up.**
- 8 **COUNCILLORS' REPORTS**
- 9 **FINANCE**
2018-19 Accounts: pre-circulated with meeting papers.
Cheques: 240 Vision ICT re state official mourning provision £84
Bank Mandate: new mandate to complete.
- 10 **ONGOING ITEMS BEING MONITORED BY CLERK**
Puxton Rd Drainage at Wyndham Grange: on job list : **Puxton Lane Grip** Area Officer to do : **Puxton Rd/Lane junction:** sign re-siting : **A370 Footpath:** 1st section start date due. **A370 Central Refuge:** Confirmation & timetable due : **New Oldbridge River Bridge:** Timetable due : **Puxton Rd 30mph/speed bumps:** pursue after A370 central refuge organised (minute 017/19) : **Maysgreen Lane:** signs at Puxton Rd : **Maysgreen Lane** Cheese Factory edge repair to be re-done : **Gully outside the Council Houses** improved but not fully clear of flooding.
- 11 **DATE OF NEXT MEETING**
September 5th 2019 at 7.30pm in the Village Hall. (*As usual, there will be no meeting in August*)

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Minutes of the Parish Council Meeting of 6th June 2019

All meetings are held at 7.30pm in the Village Hall unless stated otherwise

Present: Cllrs Jim Corbett (Chair), Lynda Redding, Jim Howard, Peter Penfold, Clayton Penfold

In Attendance: Don Hill (Clerk)

Public Attendance: 2

074/19 APOLOGIES FOR ABSENCE

Cllr Stuart Treadaway (NSC)

075/19 DECLARATIONS OF INTEREST & DISPENSATIONS

Cllr Redding as neighbour re planning application 19/P/1243/FUL

076/19 PUBLIC SESSION

i) Pilhay Farm: Cars, lorries and heavy equipment are being imported to the site. The barn - subject to a rejected planning application for houses, has been demolished. Clerk undertook to follow up on these concerns: his findings are summarised below as a most-meeting update.

Recent planning history of Pilhay Farm:

05/P/1124/F: Change of use from agricultural buildings and farm track to the repair and maintenance of agricultural vehicles and machinery with track upgraded to roadway and to include alterations to existing buildings, construction of a gravel drive and concrete parking areas and associated landscaping.
APPROVED

08/P/2617/PDA: Erection of an agricultural building for the storage of hay, produce and machinery.
PRIOR APPROVAL NOT REQUIRED

16/P/0369/CUPA: Prior approval for change of use from agricultural building and land to 3no. dwellings within use class C3, plus associated operational development comprising of replacement of existing roof and walls, installation of new windows and doors and new timber cladding. Demolition of adjoining barn.
REFUSED

18/P/2207/AGA: Erection of an agricultural produce and machinery store - Initially - in January 2018 - NSC said that prior approval was not required and that the development could proceed. That ruling was changed in late February 2018 due to the application site's proximity to environmentally significant areas. The change happened after our March 1st meeting agenda was published showing the application as: '**New:** 18/P/2207/AGA Pilhay Farm Agricultural produce and machinery store - fyi, no approval needed.'

Permission was granted in March 2018 and noted in our April minute 39/18. It was a 'technical' application, that did not require the planners to go out to consultation, but they did post a site notice - presumably on the A370 at the entrance to the site - indicating that the application was being considered.

All this happened in the few days surrounding our scheduled March 1st 2018 meeting which was cancelled due to snow. The technical nature of the application, the consequent speed of its progress, and our cancelled March meeting all combine to explain why the matter was not on our radar at last evening's meeting.

It appears that the activities at Pilhay farm are, therefore, proceeding in a lawful and authorised manner.

Relevant planning documents are available on the NSC website.

ii) Ward Councillor's Report: no report.

077/19 MINUTES OF MEETINGS -

i) Parish Council Annual and Ordinary Meeting Minutes of 9th May 2019. These were agreed, and signed by the Chair.

ii) Annual Parish Meeting Minutes of 9th May 2019. There were six parishioners at the meeting. One parishioner raised issues relating to the Village Hall which the others felt that, whilst being properly aired at this meeting, needed to be followed up with the Hall's management. The five

believed that the minutes reflected this position and agreed to their approval, whilst noting that the parishioner raising the Village Hall issues did not. With this caveat, the minutes were duly signed by the Chair.

078/19 MATTERS ARISING NOT DEALT WITH ELSEWHERE

Cllr Redding reported that the complaint arising from the Annual Parish Meeting about the positioning of the security/safety lighting in the hall car park has resulted in the lights being more specifically angled down, whilst still reacting to movement to turn them on for the purposes of illuminating the pathway.

079/19 ANNUAL GOVERNANCE STATEMENT APPROVAL: In relation to the Annual Review of Governance documents (Minute 034/19 of the March meeting), Section 1 of the 2018-19 Annual Governance and Accountability Return (AGAR) - The Annual Governance Statement - was pre-circulated with the meeting papers, was reviewed, agreed, and signed by the Chair and Clerk as a true representation of the Council's internal governance controls.

080/19 PLANNING (*Latest Enforcement Report March 2019*)

New: 19/P/0815/FUL Puxton Park revision of coach & car park facilities, plus a lake and gazebo. No objection: it is realised that these sorts of changes are part of keeping attractions like Puxton Park 'vital'. **19/P/1243/FUL:** Change of use of menage to caravan storage at Manor Farm, West Hewish. Access issues were addressed in the application papers. No objections.

Banwell Parish Application: 19/P/0704/FUL Park & Ride plus airport bus shuttle for 3000 cars. Information about this application arrived with us too late for review at our May meeting.

At first sight, from transport and business perspectives, this appears to be a sensible and logically argued proposal. The justification is that, on an analysis of all the available parking possibilities within a reasonable distance of the airport, this is the strongest contender as it is not in the green belt and takes car-parkers off the highway as soon as they exit the motorway: all those car journeys to the airport will be replaced by a few shuttle buses. As the Bristol Airport plan to provide car parking on a green belt site runs contrary to NSC policy and must therefore be refused, the J21 site will be the logical place to service the already proven need for extra airport parking.

Upon reflection, the bulk of airport traffic does not use the A370 / Brockley Coombe route. It is signposted off along the Portway in the north and onto the A38 in the south. The necessary motorway signage to airport access via J21 is surely going to increase airport traffic onto the A370 route that has no intention of using the Park & Ride facility. This increase in traffic volumes, the application claims, will mostly be from the south, so leaving the motorway nearer the airport will seem logical for the average driver. J21 is at the hub of a densely crowded section of the motorway: increasing the traffic flows on this section of road is likely to increase the risk of incidents closing the motorway and creating traffic gridlock between Gordano and Weston-Super-Mare. The J21 proposal will move the problem of airport parking into a narrow, commuter-crowded valley system blocked by hills to the east and the sea to the west, it will not resolve that problem but, rather, exacerbate the already notorious congestion that each motorway incident within that valley system brings.

After weighing up the pros and cons of the application, members unanimously felt that, on balance, they needed to object to it. **Clerk to so inform NSC.**

Decisions Due: 19/P/0723/OUT Full Quart - Hotel. **19/P/0787/FUL:** Stonebridge Farm - Stables.

081/19 COUNCILLORS' REPORTS

Cllr Redding:

Hall: Reported that a plague of squirrels have at last been eliminated from the hall's internals - roof, under stage etc.

Plants: This year's allocation of plants from S106 money via NSC/Glendale have had to be cancelled due to a lack of volunteers to care for them. However, the two tubs on the A370 lay-by just before Palmer's Elm are being cared for by residents on that lay-by, and have just been planted

with their own plants. It is good to know that all the care that Mandy Edwards put into those tubs is carrying on!

Care of Lay-bys: Having said that, the general condition of the lay-by is not good. The Clerk noted that our Parish Maintenance contract did not start in April as expected and has caused things to be worse than they would be: an increase in that contract is needed to cope with adequate care of our bus stop and lay-by areas in the absence of NSC maintenance.

Holy Saviour Church: The graveyard is terribly overgrown and badgers are undermining some of the graves. The work that Peter Penfold organised cannot be kept up because of the badger situation. Cllr Redding undertook to speak with the Vicar about the problem.

Cllr Corbett:

30 mph for Puxton Road: In the context of other discussions about speeding, the problems along Puxton Road were raised again, and the cost of implementing a speed limit per earlier minutes noted as the stumbling block to progress.

Maysgreen Lane/Puxton Road Sign: The pole with the Puxton Village and Holy Saviour Church has been knocked down. It has been reported to NSC and is with the responsible officer for repair.

Wyndham Grange Halogen Lights: an observation has been received that these lights might be better angled to avoid dazzling traffic using Puxton Road. *Clerk to follow up.*

082/19 FINANCE

2018-19 Accounts: pre-circulated with meeting papers, were reviewed and noted.

Annual Governance and Accountability Return 2018/19 (AGAR) Section 2 - Accounting Statements 2018-19: This presents a summary of the accounts prepared by the Clerk and internally audited. It was pre-circulated with the meeting papers. Members reviewed the summary and unanimously agreed it to be a true and accurate record: the Chair of the meeting signed it as such. This year, due to movements over £25000 on the Community Fund account, the accounts will have to go out to external audit. *Clerk to email the needed paperwork to the external auditors.*

Cheques: 238 P Smith Internal Audit £59.50. 239 HMRC re PAYE April-June £158.40.

Bank Mandate: The Clerk noted that now the elections are over, a new mandate is needed. *Clerk to arrange.*

083/19 COMMUNITY SPEEDWATCH

A piece of electronic camera kit traded as AutoSpeedWatch has just become available. It is fixed to a post and takes pictures of those passing cars that are speeding. This information is transmitted via the internet to the police, who respond as they do to SpeedWatch data. The kit is being trailed in Faulkland, south of Bath, in the village where it is made. At some £300 per year per camera, the meeting felt the idea has possibilities, but will follow the Faulkland experience as a prelude to further consideration of the possibilities for Puxton and Hewish.

084/19 ONGOING ITEMS BEING MONITORED BY CLERK

Puxton Rd Drainage at Wyndham Grange: on job list : **Puxton Lane Grip** Area Officer to do : **Puxton Rd/Lane junction:** sign re-siting : **A370 Footpath:** 1st section start date due. **A370 Central Refuge:** Confirmation & timetable due : **New Oldbridge River Bridge:** Timetable due : **Puxton Rd 30mph/speed bumps:** pursue after A370 central refuge organised (minute 017/19) : **Maysgreen Lane:** sign at Puxton Rd : **Maysgreen Lane** Cheese Factory edge repair is already bringing to disintegrate : **Gully outside the Council Houses** takes a long time to clear after heavy rain.

085/19 DATE OF NEXT MEETING - July 4th 2019 at 7.30pm in the Village Hall

The meeting closed at 8.45pm

PUXTON PARISH COUNCIL INCOME & EXPENDITURE: 1st April 2019 - 31st March 2020 (Precept £7400.00 : No CT Support Grant)

DATE 2019 -2020	ITEM	CH	BANK IN	OUT	BALANCE	Stmnt	NOTES	GENERAL FUND EXPENSE ANALYSIS								TOTALS	VAT	OPERATING FUNDS					
								Clerk	Clk/Cllr Exp	Hall Hire	Parish Maint	Ins/Subs Audit	Pub- -licity	Other Costs	Web site			Election Pro	Capital Prov	General Fund	Total Op Funds		
Apr 1	Funds Bought Forward				14,350.74													2000.00	5601.00	6749.74	14350.74		
	Less H & P Community Fund				1,567.96																1,567.96	1,567.96	
	OPERATING BAL B/F				12,782.78													2,000.00	5,601.00	5,181.78	12782.78		
Apr 4	ALCA	100237		58.30	12,724.48	70							58.30								58.30		
	NSC 1st Half Precept	BACS	3700.00		16,424.48	70															250.00	250.00	3,200.00
	Clerk's net pay & expenses	SO		245.50	16,178.98	70			211.20	34.30													245.50
	H&P Village Hall Hire	SO		22.92	16,156.06	70	AGREES				22.92												22.92
May 9	Clerk's net pay & expenses	SO		245.50	15,910.56	71			211.20	34.30													245.50
	H&P Village Hall Hire	SO		22.92	15,887.64	71	AGREES				22.92												22.92
Jun 6	Clerk's net pay & expenses	SO		245.50	15,642.14				211.20	34.30													245.50
	H&P Village Hall Hire	SO		22.92	15,619.22						22.92												22.92
	Philip Smith - Internal Audit	238		59.50	15,559.72								59.50										59.50
	HMRC re PAYE Apr/May/June	239		158.40	15,401.32				158.40														158.40
July 4th	Clerk's net pay & expenses	SO		245.50	15,155.82				211.20	34.30													245.50
	H&P Village Hall Hire			22.92	15,132.90						22.92												22.92
	Vision ICT re web provisions	240		84.00	15,048.90												84.00						84.00
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