
PUXTON PARISH COUNCIL

Puxton & Hewish

Clerk: Donald Hill

18 Mitford Slade Court, Mendip Road, Yatton, Somerset BS49 4JG

Tel: 01934 835578 Mobile: 07774 125578 e-mail: clerk@puxtonparishcouncil.org.uk

Minutes of the Meeting on Thursday 5th January 2017 at 7.30pm in Village Hall

Present: Cllrs Sue Popperwell (Chair), Amanda Edwards, Peter Penfold, Jim Corbett

In Attendance: Cllr Tom Leimdorfer (NSC), Don Hill (Clerk)

Public Attendance: 3

01/17 APOLOGIES FOR ABSENCE

Cllrs Jim Sulley, Katy Wilson (*received by text but noted after the meeting*)

02/17 WELCOME TO NEW COUNCILLOR

Jim Corbett having signed the Declaration of Acceptance of Office and completed a Register of Interests entry, was welcomed as a new Councillor by Cllr Popperwell.

03/17 DECLARATIONS OF INTEREST

Cllr Popperwell re planning application 16/P/2976/LDE (applicant is her daughter and the subject property is attached to her house); also re 16/P/3016/F SHJ Machinery (her son's place of employment). **Cllr Penfold** reported that the applicant re application 16/P/2833/F is a cousin, but that he has no interest in or connection with the application or the property related to it. However, for the avoidance of doubt, he chose to notify the position under this minute.

04/17 PUBLIC SESSION

Kelvin Glimstead reported that Virgin Media are laying fibre cables along the A370 and are doing so all the way to Bristol. Cllr Corbett queried how far fibre had been laid. Clerk confirmed that the majority of the Parish is supplied via cabinet 19 out of Yatton and that BT have no fibre cables beyond that point. **Clerk will check with Virgin Media re possible supply plans they may have.**

05/17 WARD COUNCILLOR'S REPORT

With no formal report, Cllr Leimdorfer updated members on prior the full NSC meeting on January 10th. **Academy Status:** proposed academy groups are emerging with 4-5 schools. Government costings are based on groups of some 20 schools. Cooperation with neighbouring authorities may prove the only way forward. **Health:** The expansion of Mendip Vale continues. However, Weston-s-Mare has a severe shortage of GPs. **Core Strategy - to 2026:** will come before the Council on 10th Jan for approval. **Joint Spacial Plan - 2036:** consultation stage now closed. NSC seem firmly opposed to building in the green belt, but the Banwell/Sandford scheme remains on the table. **Community Charge (CT) for those on Benefit:** Traditionally those on benefit have had a full rebate on their CT and this remains the case in some areas, despite a cut in government funding of this benefit. On the principle that all must contribute, the majority of councils are now charging those on benefit between 8% and 15% of their CT; NSC are charging 24.5%, being in amongst 45 highest charging councils. Cllr Corbett's view, which was largely concurred with, was that this creates a vicious circle where the additional burden will force those on benefit to go to NSC for help which will be more costly to supply than the income they will reap from the CT imposition. NSC will also face uneconomic collection costs relating to amounts that will prove uncollectible.

06/17 MINUTES OF THE LAST MEETING

Minutes of the Meeting held on 1st December 2016 were agreed and signed by the Chair.

07/17 MATTERS ARISING NOT DEALT WITH ELSEWHERE

Cllr Penfold said the Holy Saviour Churchyard was not in a good state and that he was happy get grass and hedges cut. The Church, being redundant, is the responsibility of the

Church Commissioners. **The Clerk will contact them to see if Cllr Penfold can go ahead.**
(new information - David James is Warden of the site; Cllr Popperwell will contact him re the work)

08/17 POLICING AND TRAFFIC

A370 Traffic & Crime: police.uk October: 1 burglary opposite the Kiara lay-by - previously reported via Cllr Wilson. 1 'other theft' in the area of St Anne's School.

SpeedWatch: Still only 3 volunteers to date.

09/17 NORTH SOMERSET COUNCIL MATTERS

Wick Lane: Final reparations done.

Rail Bridge Cycle & Speed Signs: These have now been erected.

A370 Footpath and Hedges: Flailing now done.

Palmers Elm Bristol-end junction: White-lining due during January.

Wick Lane Rail Bridge: Footway and hedge work done

Gullies: It transpires that Puxton gullies were emptied on June 21st 2016.

A370 North Parish Entry Planter: This work has been done and Cllr Popperwell thanked Kelvin Glimstead for his contribution.

Grit Bin: NSC reiterate that they will not supply or service grit bins along the A370. They argue that - be the grit bins supplied and maintained as a cost to NSC or to the parish - if homes in the lay-bys need grit bins for the road outside their properties that lead on to the A370, then so do all the homes down the lanes - which don't get gritted. Re pavement/bus stop gritting, the usual HSE/insurance liability issues will loom should an incident related to grit bin placement/contents/use arise. The meeting agreed to abandon the idea of grit bin provision.

Palmers Elm Lay-by condition and upkeep: See Village Keeper Services, below.

10/17 OTHER ISSUES

Broadband Speeds: It now appears that Puxton will be in the 2nd phase CDS roll-out. Details will be available in January, and WERN will be putting on a workshop to which we can send a representative. Cllr Wilson hopes to attend.

Free Flowers from NSC: The free NSC flowers this year are Petunias mixed - Begonias (semperflorens) - French Marigold - Gazanias mixed - Geranium. 40 of each, to be collected from Sunnyside Depot in W-s-M (in May or early June). Cllr Popperwell asked Kelvin Glimstead if he would organise the planting, to which he agreed.

Hewish & Puxton Village Hall: Cllr Popperwell and the Clerk are on the hall committee and reported that progress was being made in bringing the fire and electrical certifications up to date.

Notice Board, Public Seats and Puxton Lane/Road Finger Post: Work quoted as: seats £280 - board - £105 (including return of cleaned up original board which is good condition - it was agreed that this could go in village hall porch for hall safety notices) - finger post £140 (1 finger is missing and its replacement is not part of the quote). Total cost: £525. This is in the 2016-17 budget as Community Spend. Cllr Corbett expressed alarm at the quote as he could have done the work cheaper. Given the long time it has taken to get someone competent and reliable to come forward with a quote, given that Cllr Corbett's ability to do the work had neither been on offer nor known about, and given that his off-the-cuff estimate was only £45 below the post-site-visit estimate from, a specialist, that was on the table, it was decided to accept the quotation from Adrian Leonard of Adrian's Project Services (APS). **Clerk to inform APS and get work under way.**

Village Keeper Services: Adrian's Project Services (APS) offer an 8 hour day rate of £20 per hour. - £160 per day. This includes keeping signs clear and clean, litter picking, keeping the 3 lay-bys clean and tidy. With 4 services per year the maximum time would be 8 days - £1280. The meeting appreciated that it may not be possible to get recompense from NSC for this work, which has traditionally been done by them. However, NSC are not undertaking such work at the moment and its contracting by the Parish will give the Parish control of the timeliness and efficiency of the service. The meeting agreed to accept the APS quote. **Clerk to inform APS and get work scheduled.**

Village Map: Cllr Corbett has offered to pick up the map from Mr Board. It will need authenticating and valuing for insurance purposes. Its value and condition will necessarily influence the decision as to its future keeping. **Cllr Leimdorfer has offered to follow up on a possible valuer.**

Cooption of Councillors: A vacancy still exists.

11/17 FINANCE

2016-17 Accounts to date: pre-circulated with meeting papers and noted.

Hewish and Puxton Community Fund (HPCF): Final total of £41,172.25, now in PPC bank, to be moved to Cambridge and Counties Bank. Account application paperwork completed at the meeting. No funds will be transferred until opening confirmed. **Clerk to arrange account opening.**

Cheques for Signature: None

2017-18 Budget: A draft budget was circulated to members before the meeting. The meeting reviewed it and agreed to accept it. The agreed budget is attached to form a part of these minutes.

12/17 PLANNING

NEW: 16/P/2976/LDE Gooseacre Farm: to regularise existing use of 'The Annexe' as self-contained dwelling. **No objections.** **16/P/2833/F** Land off Maysgreen Lane: Construction Of hardcore track - Enforcement Case 2016/0250. **No objections so long as a grant of permission is conditional on the track not being used, at any time, to access the adjoining field for non-agricultural purposes.** **16/P/2843/F** Heathfield Park Hewish: Change from agricultural land to use for siting of storage containers (B8 use - Storage & Distribution), works to create foundations and access. Re-application for storage units originally considered in July 16 as application 16/P/1460/F. Re-application was prompted because the Environment Agency withdrew their objection subject to the stipulation that the storage containers must be constructed on stilts to a height of 5m AOD above the existing ground level, to ensure the containers are out of the flood plain. [AOD stands for Above Ordnance Datum (height relative to the average sea level at Newlyn, Cornwall UK)]. Additionally, the application was supported by a proposal for re-worked access via the A370 which included some widening, and road-marking work. Whilst the Environment Agency and Access proposals seemed to address some concerns raised in considering application 16/P/1460/F, and accepting that the detailed technical aspects of the application are not ones that parishes usually are expected to comment on, the meeting felt that its earlier concerns should be reiterated as objections to the current application especially given the possibility of the scheme being expanded to joining land in the future. **Clerk to re-present original objection.** (Original objection reads: 3 members objected to this proposed development on a greenfield site, traffic, and to strain on the flood plain with such an extent of concrete). **16/P/3016/F** SJH Engineering, Hewish, Erection of steel framed building as an equipment store. **No objections.** **Clerk to post the comments in red in this minute to the NSC planning website.**

GRANTED: 16/P/2549/F Rosemary Cottage, Wick Ln, extension. **16/P/2557/F** Moor Farm, Puxton Lane, livestock building (subject to detailed drainage plan. Agricultural use only - to be dismantled if agricultural use ceases). **16/P/2636/F** Stable View, Bristol Rd, Change to residential + garage.

DECISION DUE: 16/P/2100/F South Farm, Puxton Lane, Agricultural storage building. **16/P/2634/F** Puxton Park; Office to Day Nursery.

ENFORCEMENT CASES: Mid-November (reported in December) is latest report.

13/17 COUNCILLORS REPORTS

Cllr Corbett: Referred to seemingly unauthorised activity in a field adjoining Travellers Rest in Maysgreen Lane. Clerk reported that this is with NSC as an enforcement case. (Number 2016/0493)

14/17 DATE OF THE NEXT MEETING

Thursday 2nd February 2017 in the Village Hall.

The meeting closed at 8.55pm

PUXTON PARISH COUNCIL INCOME & EXPENDITURE: 1st April 2016 - 31st March 2017 (Precept £6360 : CT Supplement £449.00)

DATE	BANK (run via deposit account)					GENERAL FUND EXPENSE ANALYSIS									
2016	ITEM	CH	IN	OUT	BALANCE	Stmnt	NOTES	Clerk's	Clk/Clr	Hall	Parish	Ins/Subs	P&H	Web	TOTALS
-2017								Pay	Exp	Hire	Maint	Audit	News	site	
Mar 31	Cleared Bal on Statement				9,027.45	31-32									
	Uncleared Item - Insurance	100090		239.26	8,788.19	33									
	Uncleared Item - Hall Hire	100091		50.00	8,738.19	33									
Apr 1	Funds Bought Forward				8,738.19	-									
Apr 5	NSC CT Supp	BACS	449.00		9,187.19	31-32									0.00
Apr 7	Wick Road Solar	BACS	27976.00		37,163.19	31-32									0.00
	Fastrak Consultancy - PRIOR YEAR COST	DD		36.00	37,127.19	31-32	AGREES ST 31-32				36.00				36.00
	ALCA Annual Sub	100092		54.68	37,072.51	33						54.68			54.68
	D Hill printing of flyer	100093		15.60	37,056.91	33							15.60		15.60
Apr 18	NSC 1st Half Precept	BACS	3180.00		40,236.91	33									0.00
Apr 20	D Hill - net pay & expense	SO		210.30	40,026.61	33	AGREES ST 33	176.00	34.30						210.30
May 12	Philip J Smith - internal audit	100094		68.00	39,958.61	34						68.00			68.00
	D Hill - net pay & expense	SO		210.30	39,748.31	34	AGREES ST 34	176.00	34.30						210.30
	HMRC - PAYE for Apr-May-Jun	100095		132.00	39,616.31	35		132.00							132.00
Jun 20	D Hill - net pay & expense	SO		210.30	39,406.01	35	AGREES ST 35	176.00	34.30						210.30
Jul 20	D Hill - net pay & expense	SO		210.30	39,195.71	36	AGREES ST 36	176.00	34.30						210.30
Aug 20	D Hill - net pay & expense	SO		210.30	38,985.41	37		176.00	34.30						210.30
Sep 1	HMRC - PAYE for Jul-Aug-Sep	100096		132.00	38,853.41	37		132.00							132.00
Sep 7	NSC 2nd Half Precept	BACS	3180.00		42,033.41	37	AGREES ST 37								0.00
Sep 20	D Hill - net pay & expense	SO		210.30	41,823.11	38	AGREES ST 38	176.00	34.30						210.30
Oct 6	D Hill printing of flyer	10097		31.20	41,791.91	39							31.20		31.20
Oct 12	Wick Road Community Solar	BACS	13196.25		54,988.16	39									0.00
Oct 20	D Hill - net pay & expense	SO		210.30	54,777.86	39	AGREES ST 39	176.00	34.30						210.30
Nov 20	D Hill - net pay & expense	SO		210.30	54,567.56			176.00	34.30						210.30
Dec 1	H & P V Hall - Hire for 8 months to Dec inc	100098		200.00	54,367.56					200.00					200.00
Dec 1	HMRC - PAYE for Oct-Nov-Dec	100099		132.00	54,235.56			132.00							132.00
Dec 20	D Hill - net pay & expense	SO		210.30	54,025.26			176.00	34.30						210.30
Jan-Mar	D Hill - net pay & expense	SO		630.90	53,394.36			528.00	102.90						630.90
Mar 20	Zurich Insurance	Ch		250.00	53,144.36							250.00			250.00
Mar 20	HMRC - PAYE for Jan-Feb-Mar	Ch		132.00	53,012.36			132.00							132.00
Mar 20	H & P V Hall - Hire Jan-Feb-Mar	Ch		75.00	52,937.36					75.00					75.00
Mar 20	D Hill printing of flyer Jan & Mar	Ch		65.00	52,872.36								65.00		65.00
Mar 20	Misc Parish Maintenance			1900.00	50,972.36						1,900.00				1,900.00
					50,972.36										0.00
	OPERATING FUNDS				50,972.36										0.00
	INCOME & EXPENDITURE TOTALS		47981.25	5747.08											0.00
	TOTAL FUNDS TO C/F				50,972.36		Estimate 2016-17	2,640.00	411.60	275.00	1,936.00	372.68	111.80	0.00	5,747.08
Vz	See employee pay & deductions record						Est @ 16 12 31	Clerk	Clrk/Clr	Hall	Parish	Ins/Subs	P&H	Web	5,747.08
								Exp	Hire	maint	Audit	News	Site		
							Budget 2016-17	4,270.00	500.00	300.00	1,980.00	690.00	200.00	600.00	8,540.00
							Estimate 2016-17	2,640.00	411.60	275.00	1,936.00	372.68	111.80	0.00	5,747.08
							Budget 2017-18	2956.80	450.00	275.00	1500.00	400.00	100.00	100.00	5781.80
							Actual 2015-16	4,963.16	383.46	250.00	1,287.16	319.26	0.00	755.40	7,958.44

PUXTON PARISH COUNCIL INCOME & EXPENDITURE: 1st April 2016 - 31st March 2017 (Precept £6360 : CT Supplement £449.00)

OPENING POSITION		
Operating Fund (PPC 'internal' current account')	£4800.11	
H&P Community Fund	£41172.25	
Election & Referenda Provision	£1000.00	
Capital Provision	£4000.00	
Total Reserves @ 17 04 01		£50972.36
ACTIVITY		
Operating Fund Opening Balance	£4800.11	
NSC CT Supplement	£269.87	
2017-18 Precept	£6600.00	
2017-18 Budget	-£5781.80	
To Electoral & Referenda Provision	-£500.00	
To Capital Provision	-£1000.00	
Operating Fund Closing Balance	£4388.18	
CLOSING POSITION		
Operating Fund	£4388.18	
H&P Community Fund	£41172.25	
Election & Referenda Provision	£1500.00	
Capital Provision	£5000.00	
Total Reserves @ 18 03 31		£52060.43

Budget 2016-17	4,270.00	500.00	300.00	1,980.00	690.00	200.00	600.00	8,540.00
Estimate 2016-17	2,640.00	411.60	275.00	1,936.00	372.68	111.80	0.00	5,747.08
Budget 2017-18	2956.80	450.00	275.00	1500.00	400.00	100.00	100.00	5781.80
Actual 2015-16	4,963.16	383.46	250.00	1,287.16	319.26	0.00	755.40	7,958.44

Clerk's Hours and Pay

Hours of Work

Current: 20 per month
Budgeted: 22 per month

Rates of Pay

Current pay rate: £11.00
 Budgeted Pay Increasing 1.82%
Budgeted pay rate: £11.20 per hr

	Per Year	Budget	Per Month	Budget
	<i>Current</i>		<i>Current</i>	
Gross Pay	£2640.00	£2956.80	£220.00	£246.40
Less 20% PAYE	(£528.00)	(£591.36)	(£44.00)	(£49.28)
Net Pay	£2112.00	£2365.44	£176.00	£197.12

Clerk's Expenses

No change

Parish Maintenance

£200 for planters
 £1280 village keeping = 8 days of 8 hours @ £20.00 per hr
 £20.00 misc
£1500 TOTAL