

PUXTON PARISH COUNCIL

Puxton & Hewish

Clerk: Donald Hill

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You are summoned to a Council Meeting at 6pm on May 22nd 2020

*All meetings are held at 7.30pm in the Village Hall unless stated otherwise
All are welcome, unless precluded by a procedural resolution. You will not be entitled to speak, except within the Public Session*

Don Hill - Clerk

Before the meeting, there was a revision to the wording of agenda item 14 iii) as posted in the meeting notice. The revised version went before the meeting and is recorded in this agenda.

AGENDA & AGENDA NOTES

We have a vacancy for one Councillors - contact the Clerk or a Councillor, in the first instance, to apply

1 APOLOGIES FOR ABSENCE

ANNUAL MEETING

- 2 **ELECTION OF CHAIR & VICE CHAIR:** Members have proposed that the Current chair (Jim Corbett) and Vice Chair (Lynda Redding) remain in office for the year to May 2021.
- 3 **APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES:** There are no representatives to outside bodies.
- 4 **CHAIRMAN'S REPORT**

ORDINARY MEETING

- 5 **ANNUAL PARISH MEETING**
Due to current restrictions it has not been possible to hold a May Annual Parish meeting this year. Unless future guidance indicates otherwise, the next Annual Parish Meeting will be in May 2021
- 6 **DECLARATIONS OF INTEREST AND DISPENSATIONS**
- 7 **PUBLIC SESSION (15 MINUTES)** - Residents may raise matters affecting the parish.
- 8 **MINUTES OF LAST MEETING** - 5th March 2020 - agreed: **to be ratified** and signed.
- 9 **GOVERNANCE**
 - i) **Updated standing Orders:** Prepared based on the 2018 NALC template - to be agreed.
 - ii) **Annual Governance Statement Approval:** In relation to the Annual Review of Governance documents (Minute 031/20 of the March 2020 meeting), to agree Section 1 of the 2019-20 Annual Governance and Accountability Return (AGAR) - The Annual Governance Statement to be a true representation of the Council's internal governance controls.
- 10 **PLANNING** (*For full application details visit <https://planning.n-somerset.gov.uk/online-applications/>*)
New: Details and responses via email. Comments posted to NSC planning web page by Clerk. **To be ratified**
20-P-0541-FUL Construction of an outdoor, all weather dressage arena. No objections. **20/P/0701/FUL** Puxton Park - no objection to it and welcome the increased local employment opportunity. There was a caveat to this position, however, and that is that, given the substantial nature of the buildings, the planned usage explanation was significantly vague: it needs to be more clearly explained and justified.
A370 Pedestrian Crossing: Awaiting updated costing from NSC.
Due: 19/P/0815/FUL Puxton Pk car park. **19/P/2633/FUL** Mendip View units. **19/P/2773/FUL** Pilhay alterations.

Approved since last meeting: Heathfield Park: 19/P/2816/FUL & 19/P/2818/FUL: new pitches. **20/P/0003/FUL** Puxton Lane, Barn

11 FINANCE

- i) **2019-20 Accounts:** agreed via email and out for internal audit, which is now complete.
- ii) **Annual Governance and Accountability Return 2019/20 (AGAR) Section 2 - Accounting Statements 2019-20:** A summary of the accounts prepared by the Clerk and internally audited. To be agreed and signed off.
- iii) **2020-21 Accounts:** Opening position as attached
- iv) **Cheques: 256** Adrian Leonard Parish Maintenance £160.00 (paid in March - prior year) **257** ALCA Sub £78.25. **258** Philip Smith re internal audit £45.00.

12 ITEMS MONITORED BY CLERK (*shared with Area Officer each month*)

Puxton Lane Goose Acre Farm: Blocked under-road culvert under NSC investigation.

Lanes curb breakups: Temporary repairs done at key trouble spots. It is accepted that these are not ideal, but, despite local protest, it is stressed that this is the only - albeit temporary - solution on offer. It will be monitored by area officer.

Puxton Road - Cllr Corbett has received further complaints that nothing appears to be happening. The situation of flooding outside household gateways and across the full width of the road had been alleviated when the Area Officer can re-dig a critical grip, but this longstanding situation, is becoming outrageous and **MUST** be remedied.

A370 Footpath: Path clearance work completed.

Wick Lane: Gulley outside Manor Farm appears to be blocked again; area officer report awaited.

13 OTHER MATTERS

Life in Puxton: UWE event at Holy Saviour 10th & 11th March. Cllr Redding reported about 5 visitors prior to her. No feedback from organisers.

Unauthorised Development needing Enforcement: Clerk has received reports of New Driveway Across Rhyne on Puxton Lane possibly with no culvert? Clerk has visited. **Area Officer comment awaited.**

Puxton & Hewish Together: Ways to bring our community together: In terms of Parish sectors we have:

West Hewish

East Hewish

Palmer's Elm/Maysgreen Lane

Puxton Road/Puxton Lane

A370 Moorland Park to Full Quart A370

J21 to Full Quart

Non-residential businesses

1. We could have a key person in each sector with the time and commitment and 'social comfortableness' to be accepted as the person able to devote and keep up a positive contact with their neighbours, delivering P&H Community News, coordinating Village Hall activities, and 'caring for each other' etc.

2. We could re-try Jim Howard's idea of developing an email list - and a permissions register, so that we can legally contact people by email/post/ hand delivery etc.

14 COUNCILLORS' REPORTS

Cllr Redding:

i) A thank-you to the new NSC contacts who have - after 4 years of lobbying - accelerated the finally clearing the pavement along the A370. (A370 flailing is planned for the Autumn). **Clerk will do this if no objections are raised.**

ii) Flavour have are reducing the height of the hedge on the Maysgreen Lane side. Progress is erratic.

iii) Building work continues at the Village Hall, slowly because only two or three are there at a time. There was a complaint to NSC, apparently about the level of activity at the Hall in the context, presumably, of the current lock down situation. Other than the contractors and Cllr Redding taking photos as proof of progress for funders, there is no other activity at the site relating to Hall management.

iv) Thank you to NSC for their speedy handling of the Small Business grant of £10,000 to the Village Hall.

15 DATE OF NEXT MEETING - To be announced. Monitoring papers will be circulated in lieu of meeting papers until normal physical meeting resume.