

PUXTON PARISH COUNCIL

Puxton & Hewish: in the North Somerset Council Ward of Congresbury & Puxton

Clerk: Donald Hill - 18 Mitford Slade Court, Mendip Road, Yatton, North Somerset BS49 4JG

Tel: 01934 835578 Mobile: 07774 125578 e-mail: clerk@puxtonparishcouncil.org.uk Website: puxtonparishcouncil.org.uk

You are Summoned to a Council Meeting in the Village Hall Meeting Room at 7.30pm on Thursday April 9th 2026

All are welcome, unless precluded by a procedural resolution. You will not be entitled to speak, except within the Public Session

Don Hill - Clerk

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS** (*Dispensations apply to Cllrs re percept setting, and Village Hall matters*)
3. **PUBLIC SESSION** *15 minutes - contributions limited to 3 minutes: they should be concise and to the point*
4. **LAST MEETING MINUTES**
March 5th 2025 minutes to be agreed and signed.
5. **PLANNING** *Details at <https://planning.n-somerset.gov.uk/online-applications/>*
 - i. **New:** **26/P/0419/HHPA** Caffle, Bristol Rd Hewish - Prior Approval Request for side extension to existing house(*for information*). 26/P/0592/TEN Erection of a broadband pole on A370 outside 1 Heathfield Park (*for information*).
 - ii. **Decisions Due:**
 - a. **22/P/3067/OUT:** Haybow Village (*Banwell PC*).
 - b. **25/P/1418/FUL:** (*Kingston Seymour PC*) Solar Farm at Yew Tree Farm.
 - c. **25/P/1098/FUL: Dolemoor L Solar Farm** (*Congresbury PC*).
 - d. **25/P/2609/FULL** Manor Farm Solar Farm, Wick Lane, West Hewish.
 - e. **26/P/0368/AOC** Villa Farm approval of condition 7 of 22/P/1414/CQA
 - iii. **Appeal:** 24/P/0143/FUL - gypsy/traveller site adjacent to Heathfield Park.
6. **FINANCE**
 - i. **2025-26 Accounts:** Accounts to be reviewed and reconciled against the bank statement. Accounts for year to be approved before going to the external auditor.
 - ii. **AGAR Part 2** Certificate of Exemption to be agreed and signed.
 - iii. **Payments to be approved: ALCA** A10 course for Cllr Corbett - **£30.00** (to ratify). Clerk's Pay SO Variation 2026-27 (to ratify)
7. **PARISH MATTERS**
 - i. **Matters re the NSC Highways Portal. (* = awaiting response or no NSC action):**
 - a. *** Highway Verges and potholes:** Serious potholes continue to appear. As Members find them they are being reported to NSC online.
 - b. **Fly-tipping:** Cllr Redding has located the field in which two vans are parked. She has also found a gateway blocked with stone fly-tipping. These areas have

been marked on a map, and the **Clerk will report to NSC via the NSC Online system'**.

- c. * **Wick Lane Request for 30mph Limit**
- d. * **A370 Central Refuges:** at The Full Quart, Moorland Park (refused). Cllr Redding awaiting clarification from NSC Highways re Full Quart and Garden Park proposed crossings.
- e. **NSC's 20mph strategy for vulnerable roads.** PPC did investigate a possible 30mph limit through Puxton village a few years ago. **Clerk will resurrect the data on this to see what currency it continues to have.**
- f. **Old Post Office Lay-by:** Central Refuge now repaired.
- g. **Old Post Office Lay-By:** 'To Bristol' bus stop crashed into verge. NSC has taped area off. Busses still appear to be stopping there.

ii. **Wick St Lawrence SID Hire:** Under discussion by Wick.

8. GOVERNANCE

- i. **Assertion 10 and email addresses for Councillors:** Addresses and invoice due.
- ii. **ALCA Training Course for Councillors:** Cllr Corbett attended ALCAA10 course On 10th March.
- iii. **Updated Accessibility Statement:** MOT/Accessibility report and invoice due.
- iv. **Annual Governance Policy Documents Review:** Updated/corrected documents for 2026-27 have been reviewed during the past weeks and were agreed at this meeting. **Clerk to update the website with these documents. DONE**
- v. **2026-27 Risk Assessments: to be signed by Chair and Clerk.**

9. COUNCILLORS' REPORTS

10. NEXT MEETING

There will be two meetings in the Village Hall on May 7th 2026:

At 7.00pm The Annual and Ordinary meetings of the Parish Council

At 8.00pm The Annual Parish Meeting - a meeting open to electors of the parish to come and air their views and to raise matters of particular interest or concern.

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Minutes of the Meeting Held at 7.30pm on Thursday March 5th 2026

All meetings are held at 7.30pm in the Village Hall unless stated otherwise

Although under no obligation to, Dan Thomas, our NSC Ward Cllr, attends when possible

Present: Cllrs Lynda Redding (Chair), Jim Corbett, Christine MacFie, Clayton Penfold, Helen Riddell.

In Attendance: Don Hill (Clerk)

Public Attendance: 0

022/26 APOLOGIES FOR ABSENCE

Cllrs Mel Ellis, Peter Penfold

023/26 DECLARATIONS: *(Dispensations apply to Cllrs re precept setting, and Village Hall matters)*

None

024/26 PUBLIC SESSION *(15 minutes - contributions limited to 3 minutes: they should be concise and to the point)*

None

025/26 LAST MEETING MINUTES

February 5th minutes were agreed and signed.

026/26 PLANNING *(Details at <https://planning.n-somerset.gov.uk/online-applications/>)*

i. **New: 26/P/0368/AOC** Villa Farm approval of condition 7 of 22/P/1414/CQA *(for information)* Application noted.

ii. Decisions Due:

a. **22/P/3067/OUT:** Haybow Village *(Banwell PC)*.

Content of the attached Annex noted.

b. **25/P/1418/FUL:** *(Kingston Seymour PC)* Solar Farm at Yew Tree Farm.

c. **25/P/1098/FUL: Dolemoor L Solar Farm** *(Congresbury PC)*.

d. **25/P/2609/FULL** Manor Farm Solar Farm, Wick Lane, West Hewish.

iii. **Appeal:** 24/P/0143/FUL - gypsy/traveller site adjacent to Heathfield Park.

iv. **Granted:** 25/P/1932/FUL: Flavours North - Change of use to display of retail goods.

027/26 FINANCE

i. **2025-26 Accounts:** Accounts were reviewed and reconciled against the bank statement.

ii. **Payments approved: HMRC** re PAYE for Jan/Feb/ Mar 26 - **£241.20. Clerk to pay.**

iii. **Bank Mandate:** It was agreed that this should be held over until the remake of the mandate after the May 2027 election.

028/26 PARISH MATTERS

- i. SpeedWatch:** As with the attempt at establishing SpeedWatch some 11 years ago, it seems that the absence of enough volunteers is the problem in getting it established. Although the efforts will continue, Members felt it did not need to continue as an agenda item, given the success of the SID data gathering, which is shared with the police.
- ii. Matters re the NSC Highways Portal. (* = awaiting response or no NSC action):**
 - a. * Highway Verges and potholes:** Serious potholes continue to appear. As Members find them they are being reported to NSC online. Progress in repair should be reported back to the original reporter by NSC.
 - b. Fly-tipping:** Cllr Redding has located the field in which two vans are parked. She has also found a gateway blocked with stone fly-tipping. These areas have been marked on a map, and the **Clerk will report to NSC via 'The System'**.
 - c. * Wick Lane Request for 30mph Limit:**
 - d. * A370 Central Refuges:** Cllr Redding has received notification the request for a central refuge at Moorland Park has been unsuccessful but has not received confirmation of a refusal of help crossing the A370 by the Full Quart and Garden Park. She will contact Highways to ask for clarification.
 - e. NSC's 20mph strategy for vulnerable roads:** It is not possible to locate the SID to capture the data needed to argue the case for a 20mph speed limit. It seems that current circumstances at NSC may be leading to a cooling of their 20mph strategy and the meeting agreed that it should not be pursued by us at the moment. PPC did investigate a possible 30mph limit through Puxton village a few years ago, which included an NSC speed check (paid for by PPC). This resulted in the imposition of a 30mph limit being allowed if PPC would pay for it (which it could not afford to do at the time). **Clerk will resurrect the data on this to see what currency it continues to have.**
 - f. Old Post Office Lay-by:** Central Refuge damage being repaired - no timetable.
 - g. Old Post Office Lay-By:** 'To Bristol' bus stop crashed into verge. NSC has taped area off. A Member said they had seen someone waiting there for a bus, so it may be presumed that buses are still stopping there.
- iii. Wick St Lawrence SID Hire:** Under discussion by Wick.

029/26 GOVERNANCE

- i. Assertion 10 and email addresses for Councillors:** Addresses and invoice due.
- ii. ALCA Training Course on Data Protection Principles:** Awaiting information from ALCA on course availability for Cllr Corbett.
- iii. Updated Accessibility Statement:** MOT/Accessibility report due.
- iv. Annual Governance Policy Documents Review:** Updated/corrected documents for 2026-27 have been reviewed during the past weeks and were agreed at this meeting. Clerk to update the website with these documents.

030/26 COUNCILLORS' REPORTS

Cllr Ridell

The free flowers from Glendale are on offer via NSC again this year. Cllrs Ridell has ordered the PPC quota and will pick them up for planting when they are ready - usually late May early June.

Cllr MacFie

Reported that her recent ALCA course on being a good Councillor was an invaluable launch for her: "As a new local Parish Councillor, I was keen to attend the online Essential Councillors' course, which took place in mid- January this year. I'm very glad to have done so, as it imparted a wealth of valuable information that will help me to fulfil my new role. The information and insights drawn from lengthy experience were presented in a clear, knowledgeable way and there was plenty of time allowed for a good question and answer session at the end. I would thoroughly recommend this course as an invaluable learning tool for any new Councillor."

Cllr Corbett

The ongoing problem of potholes was addressed at minute 028/26 ii a above. The ongoing question of speed controls through Puxton Village remain as minuted above. However, when considering possible treatments of of the triangle at the junction of Puxton Road and Puxton Lane - to which NSC have provided numerous possible solutions over the years - the idea of the current triangle being replaced with a hexagon emerged and became a serious suggestion to be considered. The problems of warning motorists of the two way system operating on the junction's approach from the Oldbridge river bridge remains a vexing (insoluble?) problem, which is exemplified along other lanes in our immediate area.

031/26 NEXT MEETING

Thursday 2nd April 2026 at 7.30pm in the Village Hall

The meeting closed at 9pm

ANNEXE to minute 026/26 2a

HAYBOW VILLAGE Planning Application Summary re 22/P/3067/OUT

Outline application with all matters reserved, except for access, for development comprising up to 300 dwellings, commercial, business and service uses including offices, light industrial, co-working space, health and well-being centre, gym, cafe, convenience store and nursery (use Class E), library and welcome centre (use class F.1), community hall and facilities (use class F.2), bus terminal and electric vehicle charging services as well as associated infrastructure, open space and drainage works on land at Haybow, North Of The A370 And East Of The M5 Motorway Hewish North Somerset.

Members at the time will remember, at our meeting on March 22nd 2023 Mead's Sian Ellis gave a presentation on the Haybow Village proposal for a community of 300 homes and a park and ride into Weston. This resulted in the minute below, which went forward as the PC's comment to NSC Planners.

023/23 PLANNING Details at <https://planning.n-somerset.gov.uk/online-applications/>

- iv. **New: 22/P/3067/OUT - Haybow Village (a Banwell Parish application at M5 J21).** Standing Orders were suspended for a representative of the developers to explain this eco-project for a mixed housing, commercial and community development, together with a park and ride facility to Weston-Super-Mare. This is an outline application to establish the concept and to work out how all the environmental elements and planning policy demands can be met whilst retaining the aspiration of the project as a genuine zero carbon development. Details can be found on the NSC website, as above. Also visit <https://haybow.co.uk/> or **see the flyer attached to form an annexe to these minutes.** Members all thought the project was commendable in principle, but were aware of the complex planning issues that will need to be overcome and the detail design that will have to go into the building, housing density and the surroundings if it is to successfully achieve its objectives. Standing Orders were re-instated. **Clerk to relay the views of members to the comments section of the NSC planning website.**

There have been many meetings and consultations taking place since then and they have culminated in a series of updated reports, as listed here, that have resulted in an NSC invitation to comment.

- Illustrative Master Plan
- Lighting Impact Assessment
- Landscape and Visual Impact Assessment
- Position Statement on Highway Matters (Transport Position Statement)
- Updated Ecological Letter and Report

The 124 project files are extensive but accessible as they are setting out a concept rather than the technical detail one would expect in a full application. These documents are too large for me to email, but they can be viewed at <https://planning.n-somerset.gov.uk/online-applications/simpleSearchResults.do?action=firstPage>.

Key points I have noted:

- Issues of A370 access have been referenced but not addressed to a design point.
- The proposed park and ride has been withdrawn from the current application so that will remove the regular movement of service buses onto and off the site.
- Detailed confirmation of bat and other species needs is set out in the updated Ecological Report.
- A detailed explanation of bat pathways to be created and site lighting governed is given in the Lighting Impact Assessment.

PUXTON PARISH COUNCIL INCOME & EXPENDITURE: 1st April 2025 - 31st March 2026 (Precept £12752.00)

DATE	ITEM	BANK CH	IN	OUT	BALANCE	Stmnt	NOTES	GENERAL FUND EXPENSE ANALYSIS									TOTALS	OPERATING FUNDS							
								Clerk	Clk/Clr	Hall	Parish	Ins/Subs	Pub-licity	Other Costs	Web Site	Bank Chrgs		VAT	Election	Capital	General	Total Op			
-2026		Minute						Exp	Hire	Maint	Audit							Pro	Prov	Fund	Funds				
Apr 1	Funds Bought Forward				13,444.84																				
	OPERATING BAL B/F				13,444.84	142													2,130.14	6,401.00	4,913.70	13444.84			
Apr 1	ALCA Sub	BACS		116.16	13,328.68	143						116.16										116.16			
	Clerk's Pay & Expenses	SO		355.30	12,973.38	143		321.00	34.30														355.30		
	Village Hall Hire	SO		22.92	12,950.46	143				22.92														22.92	
	NSC Precept		6376.00		19,326.46	143												500.00	1,500.00					4,376.00	
	Bank Charges			5.00	19,321.46	143											5.00							5.00	
	P Smith Internal Audit 2024-25	BACS		63.00	19,258.46	143	Agrees					63.00												63.00	
					19,258.46																			0.00	
May 1	Clerk's Pay & Expenses	SO		355.30	18,903.16	144		321.00	34.30															355.30	
	Village Hall Hire	SO		22.92	18,880.24	144				22.92															22.92
	Bank Charges			5.00	18,875.24	144											5.00								5.00
					18,875.24																				0.00
Jun 5	HMRC PAYE Apr/Mau/June	BACS		240.60	18,634.64	144	Agrees	240.60																	240.60
	Clerk's Pay & Expenses	SO		355.30	18,279.34	145		321.00	34.30																355.30
	Village Hall Hire	SO		22.92	18,256.42	145				22.92															22.92
	H Riddell refund Helping Hand Inv			368.99	17,887.43	145						368.99													368.99
	Bank Charges			5.00	17,882.43	145	Agrees										5.00								5.00
					17,882.43																				0.00
Jul 3	Village Hall Hire	SO		22.92	17,859.51	146				22.92															22.92
	Clerk's Pay & Expenses	SO		355.30	17,504.21	146		321.00	34.30																355.30
	No bank Charges after July				17,504.21	146																			0.00
	Bank Charges			5.00	17,499.21	146	Agrees										5.00								5.00
					17,499.21																				0.00
Aug 1	Village Hall Hire	SO		22.92	17,476.29	147				22.92															22.92
	Clerk's Pay & Expenses	SO		355.30	17,120.99	147	Agrees	321.00	34.30																355.30
					17,120.99																				0.00
Sep 4	HMRC PAYE Jul/Aug/Sep	BACS		240.60	16,880.39	147		240.60																	240.60
	NSC Precept		6376.00		23,256.39	147	Agrees											500.00	1,500.00						4,376.00
	Clerk's Pay & Expenses	SO		355.30	22,901.09	148		321.00	34.30																355.30
	Village Hall Hire	SO		22.92	22,878.17	148				22.92															22.92
	ICO annual fee	DD		47.00	22,831.17	148	Agrees					47.00													47.00
					22,831.17																				0.00
Oct 2	Clerk's Pay & Expenses	SO		355.30	22,475.87	149		321.00	34.30																355.30
	Village Hall Hire	SO		22.92	22,452.95	149	Agrees			22.92															22.92
					22,452.95																				0.00
Nov 6	Village Hall Hire	SO		22.92	22,430.03	150	Agrees			22.92															22.92
	Clerk's Pay & Expenses	SO		355.30	22,074.73	150		321.00	34.30																355.30
					22,074.73																				0.00
Dec 4	HMRC PAYE Oct/Nov/Dec	BACS		240.60	21,834.13	150		240.60																	240.60
	Vision ICT Annual Hosting Chg	BACS		199.76	21,634.37	150	Agrees									199.76									199.76
	Village Hall Hire	SO		22.92	21,611.45	151				22.92															22.92
	Clerk's Pay & Expenses	SO		355.30	21,256.15	151	Agrees	321.00	34.30																355.30
					21,256.15																				0.00
Jan 8	ALCA AGAR 10 Cllr's Training	BACS		132.00	21,124.15	152																			132.00
	Clerk's Pay & Expenses	SO		355.30	20,768.85	152		321.00	34.30																355.30
	Village Hall Hire	SO		22.92	20,745.93	152	Agrees			22.92															22.92
	ALCA AGAR 10 Clerk's Tng Pt 2	BACS		35.00	20,710.93	152											35.00								35.00
	Chris Redding Wreath	BACS		70.00	20,640.93	152											70.00								70.00

