PUXTON PARISH COUNCIL

Puxton & Hewish: in the North Somerset Council Ward of Congresbury & Puxton

Clerk: Donald Hill - 18 Mitford Slade Court, Mendip Road, Yatton, North Somerset BS49 4JG

Tel: 01934 835578 Mobile: 07774 125578 e-mail: clerk@puxtonparishcouncil.org.uk Website: puxtonparishcouncil.org.uk

You are Summoned to a Council Meeting in the Village Hall at 7.00pm on Thursday January 2nd 2025

All are welcome, unless precluded by a procedural resolution. You will not be entitled to speak, except within the Public Session

Don Hill - Clerk

AGENDA & AGENDA NOTES

It is expected that members of the public attending Parish Council meetings will be respectful of the Councillors and of all attendees. Unacceptable behaviour will not be tolerated and the offender will be asked to leave. Parishioners will be invited to speak for 3 minutes in the Public Session. Their contribution must be to do with an agenda item or on current matters only and should be in the form of a statement; to be noted and followed up as necessary. It is at the discretion of the Chairman to suspend standing orders so that contributions from the public can be sought during the meeting if it is thought to be useful.

- 1 APOLOGIES FOR ABSENCE
- **DECLARATIONS:** (Dispensations apply to Cllrs re percept setting, and Village Hall matters)
- 3 **PUBLIC SESSION:** 15 minutes Contributions limited to 3 minutes: they should be concise and to the point
- 4 LAST MEETING MINUTES + Matters Arising

Minutes of the December 5th 2023 Meeting to be agreed and signed.

- 5 **PLANNING** Details at https://planning.n-somerset.gov.uk/online-applications/
 - i. New:
 - ii. Decisions Due:
 - (a) 19/P/0815/FUL Puxton Park car park.
 - **(b) 22/P/3067/OUT** Haybow Village (Banwell PC).
 - (c) 24/P/0143/FUL: Gypsy/Traveller site below Heathfield Park
 - (d) 24/P/1658/FUL Full Quart Change of use
 - (e) 23/P/2593/FUL Update re Gypsy/Traveller site opposite The Full Quart.
 - (f) 24/P/2117/FUL Garden Park Roofing.
 - (g) 24/P/2433/NMA Villa Farm amendment to application 22/P/1414/CQA.
 - **III. Approved: 24/P/1619/FUH** Westerly Cottage extensions. **24/P/1988/AOC** Cider House, The Grange, West Wick Discharge of conditions.
- 6 FINANCE
 - **i. 2024-25 Accounts:** Accounts to date to be reviewed and reconciled with bank statement.
 - ii. 2025-26 Budget: Discussion reflected a reluctance to contribute £1,000 to NSC towards Public Rights of way workload. Draft budget to be discussed and approved.
 - iii. Payments to Authorise: HMRC PAYE Oct/Nov/Dec £230.03. To ratify.

iv. Paying HMRC by Direct Debit: This was not approved at the October 2024 meeting. Although the concerns re HMRC taking monies in error have been assuaged, the decision cannot be reversed for 6 months, ie before May 2025.

7 PARISH MATTERS

- i. A370: St Annes School Signage and Speed Issues:
 - (a) Police DCB (data collection box): erection awaited.
 - **(b) Gully overflows:** contact to provide pictures of flooding for NSC.
 - (c) Congresbury-end School warning sign repair: Still not working.
 - (d) Road Safety: St Annes Speed Watch scheme awaiting training schedule.?
- ii. Fly-tipping: Dolemoor Lane access gates?
- **iii. A370 Footpath:** Enquiries locally did not uncover information on a pavement clearing device. **Cllr Redding to make more enquiries**.
- iv. A370 Central Refuges: Near the bus stops at the Full Quart and by Moorland Park. Outcome of application via NSC Integrated Transport Scheme Pipeline awaited.

v. Parish Maintenance:

- (a) Waste Movement and Disposal Licence application to be progressed when contractor returns from vacation.
- **(b) Risk Assessments:** Updated version to added to Governance documentation for 2025-26.
- (c) Village Green Litter Bin: NSC either want PPC to take on ownership and emptying of the bin, or they will remove it. This is proving a contentious issue. Keeping the bin will be an expensive option that some PCs are considering to be unwise.

8 COUNCILLORS' REPORTS

9 NEXT MEETING

Thursday February 6th 2025 in the Village Hall

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Minutes of the Meeting Held at 7pm on Thursday December 5th 2024

All meetings are held at 7.00pm in the Village Hall unless stated otherwise - Although under no obligation to, Dan Thomas, our NSC Ward Cllr, attends when possible

Present: Cllrs Lynda Redding (Chair and minute taker), Jim Corbett, Peter Penfold.

In Attendance: 0
Public Attendance: 0

097/24 APOLOGIES FOR ABSENCE

Cllrs Victoria Butterfield, Mel Ellis, Clayton Penfold, Helen Riddell. NSC Cllr Dan Thomas. Clerk Don Hill

098/24 DECLARATIONS: (Dispensations apply to Cllrs re percept setting, and Village Hall matters)

None

099/24 PUBLIC SESSION: 5 minutes - Contributions are limited to 3 minutes: they should be concise and to the point

None

100/24 LAST MEETING MINUTES + Matters Arising:

November 7th 2024 minutes were agreed and signed, with no matters arising.

101/24 PLANNING Details at https://planning.n-somerset.gov.uk/online-applications/

- i. New:
 - (a) 24/P/2117/FUL Garden Park Roofing. No objections
 - **(b) 24/P/2433/NMA** Villa Farm Non-material amendment to application 22/P/1414/ CQA (2 agricultural buildings to dwellings. **No objections**
 - (c) 24/P/1619/FUH Westerly Cottage, Wick Lane, New garage and extension. Reconsultation re revised drainage scheme. No objections
- ii. Decisions Due:
 - (a) 19/P/0815/FUL Puxton Park car park.
 - **(b) 22/P/3067/OUT** Haybow Village (Banwell PC).
 - (c) 24/P/0143/FUL: Gypsy/Traveller site below Heathfield Park
 - (d) 24/P/1658/FUL Full Quart Change of use
 - (e) 24/P/1988/AOC Cider House, The Grange, West Wick Discharge of conditions
 - (f) 23/P/2593/FUL Update re Gypsy/Traveller site opposite The Full Quart.

102/24 FINANCE

- i. 2024-25 Accounts: Accounts to date reviewed and reconciled with bank statement.
- ii. 2025-26 Budget: Discussion reflected a reluctance to contribute £1,000 to NSC towards Public Rights of way workload. Draft budget to go forward for agreement in January.
- **iii. Payments Authorised:** Cheque **278** SWARCO for Speed Indicator Device (SID) £6978 (including £1163 of recoverable VAT). £5000 of this sum is covered by a police SID grant.

103/24 PARISH MATTERS

- i. A370: St Annes School Signage and Speed Issues:
 - (a) Police DCB (data collection box): erection awaited.
 - **(b) SID** (**Speed Indicator Device**): Delivered. Added to the asset register. Insured as asset and for operating personnel within existing cover. Payment per Finance above. SID will be erected when our maintenance contractor returns from vacation.
 - (c) Gully overflows: contact to provide pictures of flooding for NSC.
 - (d) Congresbury-end School warning sign repair: Still not working.
 - (e) Footpath overgrowth dangers: see below re A370 footpath.
 - (f) Road Safety: St Annes Speed Watch scheme awaiting training schedule.?
- ii. Fly-tipping: Dolemoor Lane access gates?
- **iii. A370 Footpath:** Enquiries at the car sales and mobile home retail outlets did not uncover information on a pavement clearing device. **Cllr Redding to make more enquiries**.
- iv. A370 Central Refuges: A370 Central Refuges: Cllr Redding has registered request for a Central Refuge near the bus stops at the Full Quart and by Moorland Park on the Integrated Transport Scheme Pipeline. This is an on line NSC scheme to create a long list of Highway projects that will be assessed and prioritised. Cllr Redding attended a Teams meeting on the Integrated Transport Scheme where it was stated that it was not usual to expect Parish and Town Councils to contribute to highway projects.

v. Parish Maintenance:

- (a) The Maintenance schedule provided by Cllr Riddell clearly showed progress. Rotten footbridges next to Puxton Court Farm have been renewed, foliage removed. Kissing gate on Puxton Lane, Goosey Lane repaired. Puxton triangle cleared.
- **(b) Waste Movement and Disposal Licence:** Application to be progressed when our contractor returns from vacation.
- (c) Risk Assessments: The Clerk has prepared Parish Work and Speed Indicator Device (SID) Risk Assessments as required by the Council's insurers. These were approved and signed. Clerk to add to Governance documentation.

104/24 COUNCILLORS' REPORTS

Cllr Corbett

The potholes outside the Cheese Factory are likely to cause damage. The dangerous drop off the road edge on Puxton Lane by The Cottage is getting worse.

Cllr Redding

The police have had an "extensive" number of complaints about Puxton Parish Council. All matters have been finalised with No Further Action apart from words of advice for 2 councillors regarding their land interests.

PCs have been invited to have their say on proposed changes to the Working Age Council Tax support scheme, about which the meeting felt option B would be the appropriate response.

105/24 NEXT MEETING

Thursday January 2nd 2025 in the Village Hall

The meeting closed at 8pm

PUXTON PARISH COUNCIL INCOME & EXPENDITURE: 1st April 2024 - 31st March 2025 (Precept £10871.00)

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2024	ITEM	BANK	IN	OUT	BALANCE	Stmnt	NOTES		Clk/Cllr	Hall		Ina/Cuba	Pub-	Other	Web	Bank	TOTALS		Election			Total Op	
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May 9 Hall I						132				22.92							22.92				22.92		
	nith re Internal Audit			50.00	16,365.81	132						50.00					50.00				50.00		
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May 30 Bank	Charges			5.00	16,020.91	132										5.00	5.00				5.00		
Jun 6	_				16,020.91	132											0.00				0.00		
BDO	External Audit Complaint	BACS		900.00	15,120.91	132						900.00					900.00	150.00			900.00		
HMR	RC PAYE Apr/May/Jun	BACS		229.20	14,891.71	132	Agrees	229.20									229.20				229.20		
Clerk	s Pay & Expenses			339.90	14,551.81	133		305.60	34.30								339.90				339.90		
Hall I					14,528.89					22.92							22.92				22.92		
	Charges				14,523.89		Agrees									5.00	5.00				5.00		
	ks Pay & Expenses				14,183.99			305.60	34.30								339.90				339.90		
Hall I						134				22.92							22.92				22.92		
	Charges				14,156.07	134	Agrees									5.00	5.00				5.00		
Aug 1 Clerk	ks Pay & Expenses			339.90	13,816.17			305.60	34.30								339.90				339.90		
Hall H				22.92	13,793.25	135	Agrees			22.92							22.92				22.92		
	e Speed Indicator Grant	Ch	5000.00														0.00				5,000.00		
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	half year precept	BACS	5435.50		23,596.73	135	Agrees										0.00		150.00	500.00	4,785.50		
	Charges						Agrees									5.80	5.80				5.80		
	ks Pay & Expenses					137		305.60	34.30								339.90				339.90		
Hall I				22.92		137				22.92							22.92				22.92		
	Refund 1//4/22 to 31/3/24		480.63		23,708.74		Agrees										0.00				480.63		
	Charges				23,703.74		Agrees									5.00					5.00		
	s Pay & Expenses				23,363.84			305.60	34.30								339.90				339.90		
Hall I					23,340.92					22.92							22.92				22.92		
	Charges				23,335.92		Agrees										0.00				0.00		
	ks Pay & Expenses				22,996.02			305.60	34.30								339.90				339.90		
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PRECEPT												10,871.00						
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PRECEPT												10082.00				7238.93	15770.07	
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Budget 2023-24			4,284.00	412.00	276.00			200.00	150.00	250.00	60.00	8,782.00		FIUV	FIUV	Fullu	ruius	
TOTAL FUNDS TO U/F	15,765.07		Cierk	Exp	Hire	Maint	Audit/Legal		Costs	Site		12,000.80	VAI	Prov	Prov	Fund	Funds	
TOTAL FUNDS TO C/F	15,765.07	iotai Expenses	Clerk	Clrk/Cllr	Hall	Parish	Ins/Subs		Other	Web	33.00	12,066.80			Capital		Operating	
INCOME & EXPENDITURE TOTALS	10331.03 120/1.00	Total Expenses	3 438 83	308.70	206 29	6 979 00	1,099.19	0.00	0.00	0.00	35.80			2 120 14	6 401 00		15,770.07	
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RT in the Statement Col = Recent Transaction per online statement

Notes:

* The 2024-25 budget figures were not transferred to this sheet until October 2025 The matching approved budget can be found as appendix 1 of the January 2024 minutes on the website.

* The Parish Maintenance total at Col L includes £5000 income above at Aug 1 above in the form of a Police Grant.