

PUXTON PARISH COUNCIL

Puxton & Hewish: in the North Somerset Council Ward of Congresbury & Puxton

Clerk: Donald Hill - 18 Mitford Slade Court, Mendip Road, Yatton, North Somerset BS49 4JG

Tel: 01934 835578 Mobile: 07774 125578 e-mail: clerk@puxtonparishcouncil.org.uk Website: puxtonparishcouncil.org.uk

You are Summoned to a Council Meeting in the Village Hall at 7.00pm on Thursday January 2nd 2025

All are welcome, unless precluded by a procedural resolution. You will not be entitled to speak, except within the Public Session

Don Hill - Clerk

AGENDA & AGENDA NOTES

It is expected that members of the public attending Parish Council meetings will be respectful of the Councillors and of all attendees. Unacceptable behaviour will not be tolerated and the offender will be asked to leave. Parishioners will be invited to speak for 3 minutes in the Public Session. Their contribution must be to do with an agenda item or on current matters only and should be in the form of a statement; to be noted and followed up as necessary. It is at the discretion of the Chairman to suspend standing orders so that contributions from the public can be sought during the meeting if it is thought to be useful.

1 APOLOGIES FOR ABSENCE

2 DECLARATIONS: *(Dispensations apply to Cllrs re percept setting, and Village Hall matters)*

3 PUBLIC SESSION: *15 minutes - Contributions limited to 3 minutes: they should be concise and to the point*

4 LAST MEETING MINUTES + Matters Arising

Minutes of the December 5th 2023 Meeting to be agreed and signed.

5 PLANNING *Details at <https://planning.n-somerset.gov.uk/online-applications/>*

i. New:

ii. Decisions Due:

- (a) 19/P/0815/FUL Puxton Park car park.
- (b) 22/P/3067/OUT Haybow Village (Banwell PC).
- (c) 24/P/0143/FUL: Gypsy/Traveller site below Heathfield Park
- (d) 24/P/1658/FUL Full Quart Change of use
- (e) 23/P/2593/FUL Update re Gypsy/Traveller site opposite The Full Quart.
- (f) 24/P/2117/FUL Garden Park Roofing.
- (g) 24/P/2433/NMA Villa Farm amendment to application 22/P/1414/CQA.

III. Approved: 24/P/1619/FUH Westerly Cottage extensions. **24/P/1988/AOC** Cider House, The Grange, West Wick - Discharge of conditions.

6 FINANCE

- i. **2024-25 Accounts:** Accounts to date to be reviewed and reconciled with bank statement.
- ii. **2025-26 Budget:** Discussion reflected a reluctance to contribute £1,000 to NSC towards Public Rights of way workload. Draft budget to be discussed and approved.
- iii. **Payments to Authorise: HMRC PAYE** Oct/Nov/Dec £230.03. **To ratify.**

- iv. **Paying HMRC by Direct Debit:** This was not approved at the October 2024 meeting. Although the concerns re HMRC taking monies in error have been assuaged, the decision cannot be reversed for 6 months, ie before May 2025.

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PARISH MATTERS

i. **A370: St Annes School Signage and Speed Issues:**

- (a) **Police DCB** (data collection box): erection awaited.
- (b) **Gully overflows:** contact to provide pictures of flooding for NSC.
- (c) **Congresbury-end School warning sign repair:** Still not working.
- (d) **Road Safety:** St Annes Speed Watch scheme awaiting training schedule.?

ii. **Fly-tipping:** Dolemoor Lane access gates?

iii. **A370 Footpath:** Enquiries locally did not uncover information on a pavement clearing device. **Cllr Redding to make more enquiries.**

iv. **A370 Central Refuges:** Near the bus stops at the Full Quart and by Moorland Park. Outcome of application via NSC Integrated Transport Scheme Pipeline awaited.

v. **Parish Maintenance:**

- (a) **Waste Movement and Disposal Licence** application to be progressed when contractor returns from vacation.
- (b) **Risk Assessments:** Updated version to added to Governance documentation for 2025-26.
- (c) **Village Green Litter Bin:** NSC either want PPC to take on ownership and emptying of the bin, or they will remove it. This is proving a contentious issue. Keeping the bin will be an expensive option that some PCs are considering to be unwise.

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COUNCILLORS' REPORTS

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NEXT MEETING

Thursday February 6th 2025 in the Village Hall

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Minutes of the Meeting Held at 7pm on Thursday December 5th 2024

*All meetings are held at 7.00pm in the Village Hall unless stated otherwise -
Although under no obligation to, Dan Thomas, our NSC Ward Cllr, attends when possible*

Present: Cllrs Lynda Redding (Chair and minute taker), Jim Corbett, Peter Penfold.

In Attendance: 0

Public Attendance: 0

097/24 APOLOGIES FOR ABSENCE

Cllrs Victoria Butterfield, Mel Ellis, Clayton Penfold, Helen Riddell. NSC Cllr Dan Thomas. Clerk Don Hill

098/24 DECLARATIONS: *(Dispensations apply to Cllrs re percept setting, and Village Hall matters)*

None

099/24 PUBLIC SESSION: *5 minutes - Contributions are limited to 3 minutes: they should be concise and to the point*

None

100/24 LAST MEETING MINUTES + Matters Arising:

November 7th 2024 minutes were agreed and signed, with no matters arising.

101/24 PLANNING *Details at <https://planning.n-somerset.gov.uk/online-applications/>*

i. New:

- (a) **24/P/2117/FUL** Garden Park Roofing. **No objections**
- (b) **24/P/2433/NMA** Villa Farm - Non-material amendment to application 22/P/1414/CQA (2 agricultural buildings to dwellings). **No objections**
- (c) **24/P/1619/FUH Westerly Cottage**, Wick Lane, New garage and extension. Re-consultation re revised drainage scheme. **No objections**

ii. Decisions Due:

- (a) **19/P/0815/FUL** Puxton Park car park.
- (b) **22/P/3067/OUT** Haybow Village (Banwell PC).
- (c) **24/P/0143/FUL:** Gypsy/Traveller site below Heathfield Park
- (d) **24/P/1658/FUL Full Quart** Change of use
- (e) **24/P/1988/AOC** Cider House, The Grange, West Wick - Discharge of conditions
- (f) **23/P/2593/FUL** Update re Gypsy/Traveller site opposite The Full Quart.

102/24 FINANCE

- i. **2024-25 Accounts:** Accounts to date reviewed and reconciled with bank statement.
- ii. **2025-26 Budget:** Discussion reflected a reluctance to contribute £1,000 to NSC towards Public Rights of way workload. Draft budget to go forward for agreement in January.
- iii. **Payments Authorised: Cheque 278 - SWARCO - for Speed Indicator Device (SID) £6978** (including £1163 of recoverable VAT). £5000 of this sum is covered by a police SID grant.

103/24

PARISH MATTERS

- i. **A370: St Annes School Signage and Speed Issues:**
 - (a) **Police DCB** (data collection box): erection awaited.
 - (b) **SID (Speed Indicator Device):** Delivered. Added to the asset register. Insured as asset and for operating personnel within existing cover. Payment per Finance above. SID will be erected when our maintenance contractor returns from vacation.
 - (c) **Gully overflows:** contact to provide pictures of flooding for NSC.
 - (d) **Congresbury-end School warning sign repair:** Still not working.
 - (e) **Footpath overgrowth dangers:** see below re A370 footpath.
 - (f) **Road Safety:** St Annes Speed Watch scheme awaiting training schedule.?
- ii. **Fly-tipping:** Dolemoor Lane access gates?
- iii. **A370 Footpath:** Enquiries at the car sales and mobile home retail outlets did not uncover information on a pavement clearing device. **Cllr Redding to make more enquiries.**
- iv. **A370 Central Refuges:** A370 Central Refuges: Cllr Redding has registered request for a Central Refuge near the bus stops at the Full Quart and by Moorland Park on the Integrated Transport Scheme Pipeline. This is an on line NSC scheme to create a long list of Highway projects that will be assessed and prioritised. Cllr Redding attended a Teams meeting on the Integrated Transport Scheme where it was stated that it was not usual to expect Parish and Town Councils to contribute to highway projects.
- v. **Parish Maintenance:**
 - (a) **The Maintenance schedule** provided by Cllr Riddell clearly showed progress. Rotten footbridges next to Puxton Court Farm have been renewed, foliage removed. Kissing gate on Puxton Lane, Goosey Lane repaired. Puxton triangle cleared.
 - (b) **Waste Movement and Disposal Licence:** Application to be progressed when our contractor returns from vacation.
 - (c) **Risk Assessments:** The Clerk has prepared Parish Work and Speed Indicator Device (SID) Risk Assessments as required by the Council's insurers. These were approved and signed. **Clerk to add to Governance documentation.**

104/24

COUNCILLORS' REPORTS

Cllr Corbett

The potholes outside the Cheese Factory are likely to cause damage. The dangerous drop off the road edge on Puxton Lane by The Cottage is getting worse.

Cllr Redding

The police have had an "extensive" number of complaints about Puxton Parish Council. All matters have been finalised with No Further Action apart from words of advice for 2 councillors regarding their land interests.

PCs have been invited to have their say on proposed changes to the Working Age Council Tax support scheme, about which the meeting felt option B would be the appropriate response.

105/24

NEXT MEETING

Thursday January 2nd 2025 in the Village Hall

The meeting closed at 8pm

PUXTON PARISH COUNCIL INCOME & EXPENDITURE: 1st April 2024 - 31st March 2025 (Precept £10871.00)

[illegible]

