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# PUXTON PARISH COUNCIL

Puxton & Hewish

**Clerk: Donald Hill**

18 Mitford Slade Court, Mendip Road, Yatton, Somerset BS49 4JG  
Tel: 01934 835578    Mobile: 07774 125578    e-mail: [clerk@puxtonparishcouncil.org.uk](mailto:clerk@puxtonparishcouncil.org.uk)  
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## **You are summoned to a Council Meeting on Thursday 5th July 2018 at 7.30pm in The Village Hall**

*All are welcome, unless precluded by a procedural resolution. You will not be entitled to speak, except within the Public Session*

**Don Hill - Clerk**

### **AGENDA & AGENDA NOTES**

1. **APOLOGIES FOR ABSENCE** - Cllr Redding
2. **DECLARATIONS OF INTEREST AND DISPENSATIONS**
3. **PUBLIC SESSION - 15 minutes:** Residents may raise matters affecting the parish.
4. **REPORTS - Ward Cllrs Report** - Cllr Leimdorfer
5. **MINUTES OF THE LAST MEETINGS** - 7th June 2018 - to be agreed, and signed by Chair.
6. **MATTERS ARISING NOT DEALT WITH ELSEWHERE**
7. **POLICING AND TRAFFIC**
8. **NORTH SOMERSET COUNCIL MATTERS**
  - Stonebridge Farm:** Awaiting NSC update. No further complaints received.
  - A370 Footpath:** Flailing due end of June. Test section clearance/report awaited.
  - Puxton Road Drainage at Wyndham Grange & Puxton Lane Grip:** Works awaited.
  - Puxton Road Gully at Council Houses:** Jetting date awaited.
  - Potholes: Maysgreen Lane/Puxton Road Junction:** Jet-patcher date awaited.
  - St Anne's Car Park:** The lease transfer from NSC to Priory Academy Trust is progressing.
  - East Hewish Rail Crossing Grit Bin:** Due.
  - Maysgreen Lane:** Highway edge opposite Cheese Factory.
  - Traffic Management at Puxton Lane/Road Triangle:** The only solution to mitigate the danger issues, would be to do away with the triangle and have an ordinary junction (the finger post could be re-located).
  - Broken street sign at Puxton Road/Lane junction:** Repositioning planned.

**Waste Collection Service:** Complaints have come in from Wick Lane from the start of the new collection scheme, which appears to have hints of Network Rail about it.

**9. OTHER MATTERS**

**BT Poles:** Oldbrook bridge to Willow Farm trees: BT report awaited.

**Councillors:** 1 Vacancy.

**NSC Free Flowers Scheme:** Cllr Popperwell to collect and organise - plants should be to hand.

**Puxton/Road/Lane Junction Triangle:** Repair done.

**Fly-tipping in Hall car park:** NSC clearance arranged via Cllr Redding.

**GDPR compliance**

1. To adopt the items listed: The GDPR Data Map; The Data Protection Policy; The Subject Access Request Procedure; The Data Breach Policy and The Records Retention Policy. (The Privacy Notices were adopted at the May meeting).
2. To receive completed Security Compliance Checklists from all Councillors.
3. To agree decision the legally required £40 per year registration fee to the Information Commissioner's Office (ICO).

**10. FINANCE**

**2018-19 Accounts:** pre-circulated with meeting papers, reviewed and noted.

**ICO Direct Debit:** Clerk completed online payment form - £35 pa (discounted from £40 by using DD payment). This may have to be re-submitted due to a ICO 'glitch'.

**Cheques:** **100220** Adrian Leonard Parish Maintenance £160.00. **100221** HMRC £151.00.

**11. PLANNING** (*Latest Enforcement Report March 2018*)

**New:** **18/P/3183/FUH** Heathgate Cottage, Two storey rear and side extension.

**Decisions Due:** **18/P/2548/FUH** Clover Cottage extension **17/P/2567/F** Heathfield pitches.  
**18/P/2929/FUL** Stable on field off Puxton Moor Lane

**12. COUNCILLORS' REPORTS**

**13. DATE OF NEXT MEETING** Thursday 6th September 2018, at 7.30pm, in the Village Hall.

**PLEASE NOTE - THERE IS NO MEETING IN AUGUST**

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## Minutes of the Parish Council Meeting held on 7th June 2018 at 7.30pm in the Village Hall

**Present:** Cllrs Sue Popperwell (Chair), Jim Corbett, Clayton Penfold, Lynda Redding

**In Attendance:** Cllr Tom Leimdorfer (NSC), Don Hill (Clerk)

**Public Attendance:** 2

**063/18 APOLOGIES FOR ABSENCE:** Cllrs Peter Penfold, Jim Howard

**064/18 DECLARATIONS OF INTEREST AND DISPENSATIONS:** None

**065/18 PUBLIC SESSION** - see under 073/18 below - enforcement

**066/18 REPORTS - Ward Cllrs Report**

• The Chairman of Council for the year 2018-19 is Cllr David Jolley • Bristol Airport are consulting on their proposed Master Plan from 14 May to 6 July: respond by visiting [www.bristolairport.co.uk/future](http://www.bristolairport.co.uk/future) • The North Somerset Local Plan 2036 is an agenda item for the Executive later this month, with consultation starting later in the summer • The Health Scrutiny Panel are operating under severe cash restraints. The reorganisation of health administration in the area is being conducted very much behind closed doors so that even the Panel is not privy, at this stage, as to how or in what way they are developing.

**067/18 MINUTES OF THE LAST MEETINGS** - 3rd May 2018 AGM & APM were agreed, and signed by Chair.

**068/18 MATTERS ARISING NOT DEALT WITH ELSEWHERE** - none

**069/18 POLICING AND TRAFFIC** - no reports

**070/18 NORTH SOMERSET COUNCIL MATTERS**

**Stonebridge Farm:** Awaiting NSC update. No further complaints received.

**A370 Footpath:** Flailing due end of June. NSC area engineer has placed a work order for the clearing two 5 metre sections of footpath - one near Bow Cottage and one towards the Beacon Works - to assess what will be involved in clearing the worst areas of the whole route. He also took photos of sections where he and the Clerk had to step off into the road to reach an intended site and to access a bus stop.

**Puxton Road Drainage at Wyndham Grange & Puxton Lane Grip:** Works awaited.

**Puxton Road Gully at Council Houses:** Jetting date awaited.

**Potholes: Maysgreen Lane/Puxton Road Junction:** Jet-patcher date awaited. This machinery has more work to do than can be completed during its current hire period, so it is not guaranteed that the work will be done during this summer. If it cannot be, the Area Engineer will keep it going with temporary fills.

**St Anne's Car Park:** The lease transfer from NSC to Priory Academy Trust is progressing.

**East Hewish Rail Crossing:** Area Engineer & Clerk visited the site. A grit bin is being ordered and will be sited it at a point adjacent to the crossing on the East Hewish side - in the lay-by (to the left facing the crossing).

**071/18 OTHER MATTERS**

**BT Poles:** Oldbrook bridge to Willow Farm trees: Job ref VOL013-269612756552. 2nd Chase 18 05 30.

**Councillors:** 1 Vacancy.

**GDPR:** Privacy Policy documents, as provisionally on website and with Governance Documents, were approved.

**NSC Free Flowers Scheme 2018:** Cllr Popperwell to collect and organise - plants due in early June.

**Puxton/Road/Lane Junction Triangle:** Repair done.

**072/18 FINANCE**

**2018-19 Accounts:** pre-circulated with meeting papers, reviewed and noted.

**Community Fund:** The signatory additions of Cllrs Corbett and Howard as Cllr Popperwell was away for two weeks were ratified. The executed documents providing the Village Hall with £40,000 from the Community Fund towards their purchasing of the Freehold were also ratified. This provision is in the form of a non-interest bearing first charge on the land. There will be no repayment of the amount due except under prescribed circumstance relating to the closure or sale of the Hall.

**Cheques:** **100217** Adrian Leonard Parish Maintenance £160.00. **100218** Community Fund to Village Hall Fund Raising £40,000.00 **100219** St Anne's School re defibrillator £250.00

**073/18 PLANNING** (*Enforcement Report March 2018*)

**New:** **18/P/2929/FUL** Stable on field off Puxton Moor Lane. Despite the clarity and sincerity of this application, it raised several concerns among Members.

- Possible effects on the area as a Site of Special Scientific Interest (SSSI)
- Precedent being set in relation to other land owners along Puxton Moor Lane
- Drainage on this flood zone 3A land in relation to the proposed hard standings and water run off from the structures.
- The involvement of the Internal Drainage Board needed re adequate provisions for ensuring that manure and manure heaps were not located in a manner or position that might contaminate the surrounding rhynes.

The meeting concluded that, if Officers are minded to approve the application, then there should be a rigorous examination of necessary attached conditions, including those indicated above. **Clerk to submit this response to NSC Planners.**

**Decisions Due:** **18/P/2548/FUH** Clover Cottage extension **17/P/2567/F** Heathfield pitches.

**Granted:** **18/P/2668/FUH** Apple Tree Cottage extension.

**Refused:** **18/P/2612/FUH** Rosemary Cottage annexe. Appeal on same denied to the then resident in 2007.

**Appeal:** re **16/P/2843/F** Storage containers at Heathfield Park. Dismissed Nov 17 but not notified to PPC.

**Enforcement:** possible planning infringement in close-boarded field adjacent to SJH Machinery. The new owner attended the meeting and explained in the public session that the boarding was to the gateway and road-side of the field only. It was to improve security both in relation to its providing unauthorised access to the adjacent property and to prevent fly tipping. The meeting felt the argument to be reasonable. **Clerk to so inform NSC Enforcement.**

**074/18 COUNCILLORS' REPORTS**

**Cllr Corbett:**

- 1. Maysgreen Lane:** in the area opposite the Cheese Factory the highway has severely fallen away at its edge and has become a significant hazard to the less robust vehicles using the road. Clerk to report to Area Officer.
- 2. Traffic Management at Puxton Lane/Road Triangle:** The speed of current traffic poses a potentially serious danger to drivers. We have an old fashioned country triangle that used to be accessed cautiously from all directions. Today it is increasingly a rat run for pre-occupied and urgent commuters. A collision - especially from those turning towards the bridge and those coming from the bridge into Puxton Road - is sure to happen eventually. Is there some form of one-way system that can be clearly signposted such that traffic can be both clearly managed through this hazard and can clearly understand the potential danger of it? **Clerk to investigate and report back.**
- 3. Broken street sign at Puxton Road/Lane junction:** Clerk reported that repositioning was planned, and will chase.

**Cllr Popperwell:**

**Fly-tipping in Hall car park:** This was reported by a resident. The meeting understands that its clearance has been intended but not attended to due to the pressure of the Hall purchase activities. **Representatives of Hall management have undertaken to arrange clearance.**

**075/18 DATE OF NEXT MEETING - Thursday 5th July 2018, at 7.30pm, in the Village Hall.**

**The meeting closed at 8.35pm**

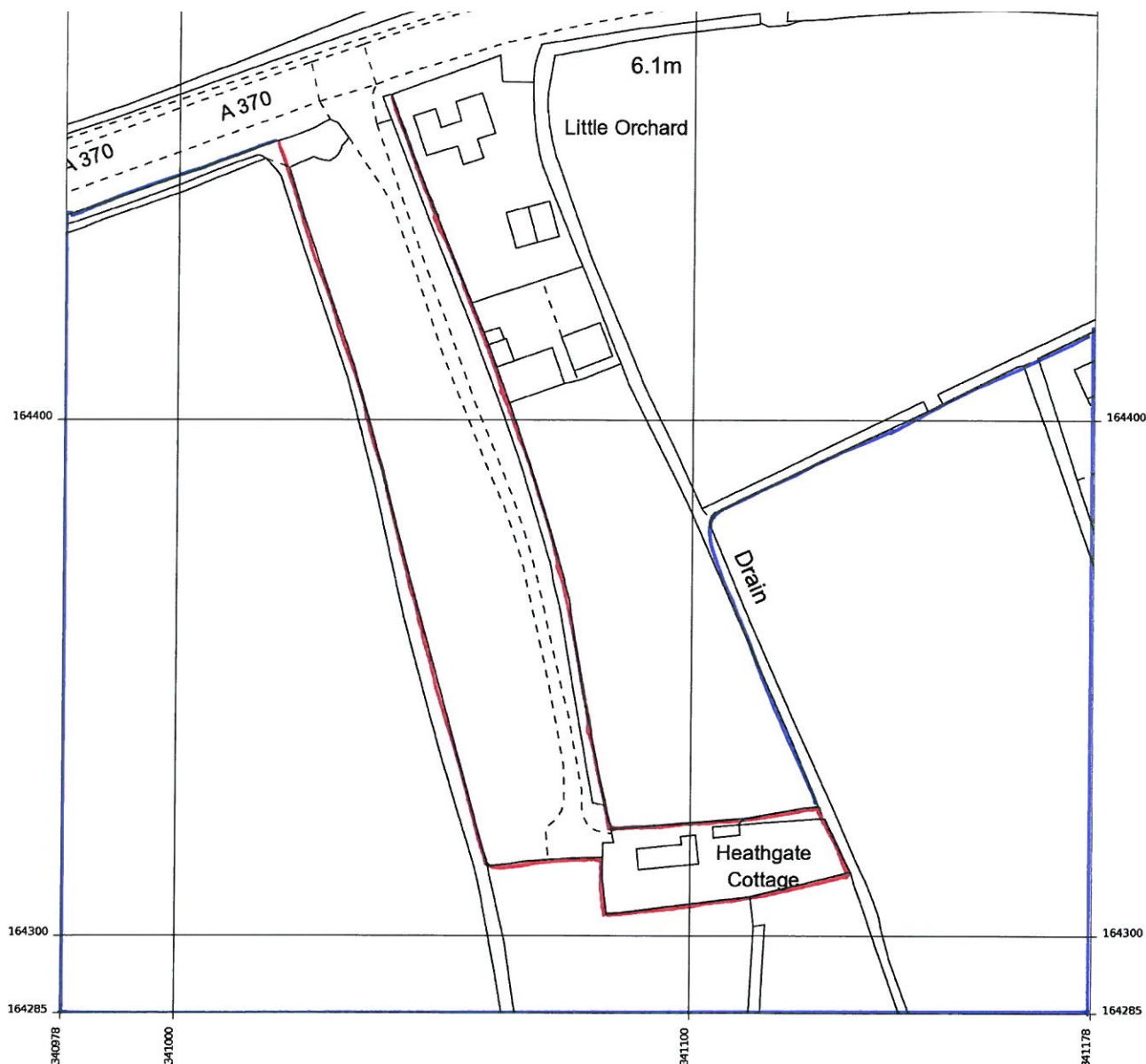
**PUXTON PARISH COUNCIL INCOME & EXPENDITURE: 1st April 2017 - 31st March 2018 (Precept £6960 : CT Support Grant £128.61)**

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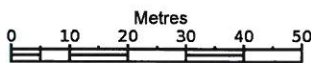
**18/P/3183/FUH**  
**Heathgate Cottage**  
**Bristol Road, Hewish, Weston-super-Mare, BS24 6SQ**

**Two storey rear and side extension.**



Produced 29 Apr 2018 from the Ordnance Survey MasterMap (Topography) Database and incorporating surveyed revision available at this date.

The representation of a road, track or path is no evidence of a right of way. The representation of features as lines is no evidence of a property boundary.



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Heathgate Cottage, Hewish, Weston  
Super Mare  
BS24 6SQ

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