

PUXTON PARISH COUNCIL
In the North Somerset Council Ward of Congresbury and Puxton

Parish Council Noticeboard Policy

There is no law indicating that a parish council should, or should not have a noticeboard. The only requirement in relation to some notices - election notices for example - is that they should be displayed at some conspicuous place in the parish.

1. The purpose of the policy is to provide guidelines for usage of the Council's noticeboard(s) and the material which can be displayed.
2. The objective of the policy is to facilitate the provision of community information of interest to the residents of and visitors to the Parish.
3. There is currently one noticeboard - on the Village Green in Puxton Village.
4. The Parish Council takes no responsibility for the accuracy of notices placed on the noticeboards.
5. Priority for display will be given to notices required by the business of the Parish Council such as notifications of meetings and their agendas; statutory notices etc and notices required to be displayed by North Somerset Council or other government bodies.
6. The Parish Council has the right to deny the posting of any information, but it requires that all notices must adhere to the following guidelines:
 - Only notices publicising activities and events or statutory public documents of non-profit, non-political organisations may be posted.
 - Notices to be put up no more than two weeks in advance of the event and removed immediately after the event has taken place.
 - Notices must be limited to a maximum size of A4, where possible in portrait orientation.
 - Notices must publicise activities or events that are occurring within the Parish and/or have specific relevance to the community.
 - The organisation responsible for issuing the notice must be clearly visible on the notice.
6. The Parish Council reserves the right to remove any notice it considers inappropriate.
7. The Parish Council takes no responsibility for the misuse of this service.
8. Noticeboard key holders are as publicised in the community from time to time.