

HEWISH & PUXTON VILLAGE HALL ACCOUNTS FOR YEAR ENDING SEPTEMBER 30th 2017

INCOME		EXPENDITURE	
Dogs	£3893.00	Oil	£971.53
Music & Dance	£4490.50	Electricity	£777.49
Education	£881.00	Other Utility	£164.02
Meetings	£634.28	Cleaning	£1851.37
Other	£660.00	Rent/Insurance/Licences	£587.07
		Maintenance	£8737.00
		Other Costs	£893.51
	£10558.78		£13981.99
Deposit Account Interest	£1.10		
	£10559.88		£13981.99
Excess of Expenditure over Income	£3422.11		
TOTAL	£13981.99		£13981.99

BANK RECONCILIATION AT SEPTEMBER 30th 2017

Current a/c Opening Balance @ 1 Oct 2016	£9269.44	Current Account Closing Balance per Bank	£7278.68
Deposit a/c Opening Balance @ 1 Oct 2016	£7678.18	Unpresented Cheques	-£495.00
Cash in Hand @ 1 Oct 2016	£283.95	Monies to SAVE OUR HALL Fund	-£667.50
Total Funds Bought Forward @ 1 Oct 2016	£17231.57	Current a/c Closing Bal per Spreadsheet	£6116.18
Less Excess of Expenditure over Income	-£3422.11	Deposit Account Closing Balance	£7679.28
Less Cash Income spend as expenses	-£14.00	Cash	£0.00
	£13795.46	Total Funds Carried Forward @30 Sept 2017	£13795.46

PUXTON & HEWISH VILLAGE HALL - INCOME & EXPENDITURE SUMMARY: 1st October 2016 - 30th September 2017

ITEM	BANK (run via deposit account)		BALANCE	Agrees Statement	At Date	NOTES
	IN	OUT				
Current Account Statement Balance c/f			£9,269.44	413	28 September	
Income to Date per Income Analysis	£10544.78					
Expenditure via Bank to Date per Expenditure Analysis		£13698.04				
Current Account Balance at Date			£6,116.18			5556.68
H&PV Deposit Account			£7,679.28			
Total Funds Carried Forward			£13795.46			

CURRENT ACCOUNT ADJUSTMENTS

Current a/c Bal above	£6116.18
Add back un-presented cheques 839/842	+ £495
=	= £6611.18
Add Back WI Hall Donation excl from income analysis	+ £667.50
= Balance per bank statement at 30th September 2017	+ £7278.68

PUXTON & HEWISH VILLAGE HALL - INCOME ANALYSIS: 1st October 2016 - 30th September 2017

DATE 2016	ITEM	Event	Dogs	Music & Dance	Education	Meetings	Other	HIRE FEES	Less expenses	CH	BANK IN	Statement	Contra SOH To Deposit Account
-2017		Type											
Oct 1													
Oct 3	NS Brass re Hall Hire	Music & Dance		£100.00				£100.00		AC	100.00	413	
Oct 24	Credit - unidentified 560005						£140.00	£140.00			140.00	414	
Oct 31	KR Henderson re Dec 18th Booking	Party					£60.00	£60.00			60.00	414	
Nov 3	NS Brass re Hall Hire	Music & Dance		£100.00				£100.00		AC	100.00	414	
Nov 4	Woodspring Dogs		£45.00					£45.00			45.00	414	
Nov 9	Laura Capes						£60.00	£60.00		AC	60.00	415	
Nov 21	Carlea Theatre	Music & Dance		£496.50				£496.50		AC	496.50	415	
Nov 23	Dazzling Dogs	Dogs	£600.00					£600.00					
	Woodspring Dogs	Dogs	£360.00					£360.00					
	SW Inter-regional Dogs	Dogs	£70.00					£70.00					
	Night Shift Band	Music & Dance		£40.00				£40.00	£1070.00				
	Cash for key cutting at Timsons								-£14.00				
Nov 25	Per Nov Hire Record - NET TO BANK										1056.00	415	
Dec 5	NS Brass re Hall Hire	Music & Dance		£100.00				£100.00		AC	100.00	415	
Dec 8	Paid in re Puxton PC hire to Dec 31st	Meetings				£200.00		£200.00		Ch	200.00	416	
Jan 3	NS Brass re Hall Hire	Music & Dance		£100.00				£100.00		AC	100.00	416	
Jan 10	Woodspring Dogs	Dogs	£120.00					£120.00					
	St Annes Playgroup	Education			£100.00			£100.00	£220.00				
	Paid in by CR										220.00	417	
Jan 16	Puxton PC monthly	Meetings				£22.92		£22.92		AC	22.92	417	
Jan 31	Carlea Theatre	Music & Dance		£414.00				£414.00		AC	414.00	417	
Dec 8	Night Shift Band	Music & Dance		£40.00				£40.00					
Jan 17	Steph & John		£30.00					£30.00					
Jan 24	Steph & John		£30.00					£30.00					
Jan 25	Lucille	Dogs	£48.00					£48.00					
Jan 29	Cruft's Team	Dogs	£50.00					£50.00					
Jan 31	Steph & John		£30.00					£30.00					
	Unidentified				£156.00			£156.00	£384.00				
Feb 2	Paid In by PP										384.00	417	
Feb 3	NS Brass re Hall Hire	Music & Dance		£100.00				£100.00		AC	100.00	417	
Feb 7	St Annes Playgroup	Education			£156.00			£156.00					
	Steph & John		£40.00					£40.00	£196.00				

DATE	ITEM	Event	Dogs	Music & Education	Meetings	Other	HIRE	Less	CH	BANK	Statement	Contra SOH
2016		Type		Dance			FEES	expenses		IN		To Deposit
-2017												Account
Feb 10	Paid In									196.00	418	
Feb 15	Puxton PC monthly	Meetings			£22.92		£22.92			22.92	418	
Feb 15	C&J Dogs	Dogs	£16.00				£16.00			16.00	418	
Feb 22	Becky Broadbere	Party				£20.00	£20.00			20.00	418	
Feb 22	CR Dogs	Dogs	£20.00				£20.00			20.00	418	
Feb 27	Woodspring Dogs	Dogs	£120.00				£120.00					
Feb 14	Steph & John		£30.00				£30.00					
Feb 19	Cruft's Team	Dogs	£50.00				£50.00					
Feb 21	Steph & John		£30.00				£30.00					
Feb 22	Lucille	Dogs	£48.00				£48.00					
Feb 23	St Annes Playgroup	Education			£13.00		£13.00					
Feb 28	Young Farmers					£20.00	£20.00	£311.00				
Mar 7	Paid In by PP									311.00	420	
Mar 2	CR re WDTG	Dogs	£20.00				£20.00			20.00	419	
Mar 3	NS Brass re Hall Hire	Music & Dance		£100.00			£100.00			100.00	419	
Mar 8	C&J Dogs	Dogs	£20.00				£20.00			20.00	420	
Mar 15	C&J Dogs	Dogs	£20.00				£20.00			20.00	420	
Mar 16	Puxton PC monthly	Meetings			£22.92		£22.92			22.92	420	
Mar 20	Carlea Theatre	Music & Dance		£469.50			£469.50			469.50	420	
Mar 30	C&J Dogs	Dogs	£20.00				£20.00			20.00	421	
Mar 5	Woodspring Dogs	Dogs	£40.00				£40.00					
Mar 10	Woodspring Dogs	Dogs	£120.00				£120.00					
Mar 30	SWOL					£20.00	£20.00					
Mar 30	Lucille	Dogs	£60.00				£60.00					
Mar 2	St Annes Playgroup	Education			£26.00		£26.00					
Mar 9	St Annes Playgroup	Education			£26.00		£26.00					
Mar 15	Clare Groves			£20.00			£20.00					
Mar 29	Clare Groves			£20.00			£20.00					
Mar 21	WI	Meetings				£98.00	£98.00					
Mar 24	Night Shift Band	Music & Dance		£40.00			£40.00					
Mar 31	Night Shift Band	Music & Dance		£40.00			£40.00	£510.00				
Apr 13	Paid In by PP									510.00	422	
Apr 3	NS Brass re Hall Hire			£100.00			£100.00		SO	100.00	421	
Apr 5	C&J Dogs		£20.00				£20.00			20.00	421	
Apr 4	Tony	Party				£20.00	£20.00					

DATE	ITEM	Event	Dogs	Music & Dance	Education	Meetings	Other	HIRE FEES	Less expenses	CH	BANK IN	Statement	Contra SOH To Deposit Account
2016													
-2017		Type											
Apr 10	Woodspring Dogs	Dogs	£90.00					£90.00					
Apr 10	Lucille	Dogs	£48.00					£48.00	£158.00				
May 10	Paid In by PP										158.00	423	
Apr 18	Puxton PC monthly	Meetings				£22.92		£22.92		SO	22.92	422	
Apr 18	St Annes Playgroup	Education			£78.00			£78.00			78.00	422	
Apr 23	Becky Broadbere	Party					£40.00	£40.00			40.00	422	
May 3	NS Brass re Hall Hire	Music & Dance		£100.00				£100.00		SO	100.00	422	
May 15	Puxton PC monthly	Meetings				£22.92		£22.92		SO	22.92	423	
May 15	Carlea Theatre	Music & Dance		£314.50				£314.50			314.50	423	
May 4	St Annes Playgroup	Education			£26.00			£26.00					
May 11	St Annes Playgroup	Education			£26.00			£26.00					
May 18	St Annes Playgroup	Education			£26.00			£26.00					
May 31	Lucille	Dogs	£60.00					£60.00					
May 3	Clare Groves	Music & Dance		£20.00				£20.00					
May 10	Clare Groves	Music & Dance		£20.00				£20.00					
May 11	Clare Groves	Music & Dance		£20.00				£20.00					
May 17	Clare Groves	Music & Dance		£20.00				£20.00	£218.00				
Jun 2	Paid In by PP										218.00	423	
Jun 5	NS Brass re Hall Hire	Music & Dance		£100.00				£100.00		SO	100.00	423	
Jun 7	Laura Panter - prepayment for August	Party					£30.00	£30.00			30.00	424	
Jun 9	L Dixon - prepayment for August	Party					£60.00	£60.00			60.00	424	
Jun 15	Puxton PC monthly	Meetings				£22.92		£22.92			22.92	424	
Jul 3	NS Brass re Hall Hire	Music & Dance		£100.00				£100.00			100.00	424	
Jul 5	North Somerset Council re Election Hire	Other					£160.00	£160.00			160.00	424	
Jul10	St Annes Playgroup June	Education			£78.00			£78.00					
	Woodspring Dogs June	Dogs	£120.00					£120.00					
	Woodspring Dogs May	Dogs	£90.00					£90.00					
	Lucille June	Dogs	£48.00					£48.00					
	Little Orchard June	Dogs	£120.00					£120.00					
	Sally Erasmus June	Music & Dance		£144.00				£144.00					
	Night Shift Band June	Music & Dance	£40.00					£40.00					
	Night Shift Band June	Music & Dance	£40.00					£40.00	£680.00				
	Paid In by PP										680.00	425	
	Carlea Theatre	Music & Dance		£392.00				£392.00			392.00	425	
Jul 17	Puxton PC monthly	Meetings				£22.92		£22.92			22.92	425	

DATE	ITEM	Event	Dogs	Music & Education	Meetings	Other	HIRE	Less	CH	BANK	Statement	Contra SOH
2016		Type		Dance			FEES	expenses		IN		To Deposit
-2017												Account
Aug 3	NS Brass re Hall Hire	Music & Dance		£100.00			£100.00			100.00	425	
Aug 15	Puxton PC monthly	Meetings			£22.92		£22.92			22.92	426	
Sep 1	St Annes Playgroup July (+ £13 June)	Education			£65.00		£65.00					
	Woodspring Dogs July	Dogs	£150.00				£150.00					
	Lucille July	Dogs	£48.00				£48.00					
	Little Orchard July	Dogs	£96.00				£96.00					
	Sally Erasmus July	Music & Dance		£256.00			£256.00					
	Nightshift 3 Fridays am £40-£32-£32	Music & Dance		£104.00			£104.00					
	Ridge	Other				£20.00	£20.00					
	Benyon	Other				£30.00	£30.00	£769.00				
	Paid In by PP									769.00	426	
Sep 1	Lucille Aug	Dogs	£60.00				£60.00					
	Little Orchard Aug	Dogs	£136.00				£136.00					
	Little Stars Dance	Music & Dance		£164.00			£164.00					
	WI per Invoice	Meetings			£70.00		£70.00					
	Nightshift 3 Aug Fridays am @£32 each	Music & Dance		£96.00			£96.00					
	Cycle Group	Meetings			£40.00		£40.00	£566.00				
	Paid In by PP									566.00	426	
Sep 4	NS Brass re Hall Hire	Music & Dance		£100.00			£100.00			100.00	426	
Sep 15	Puxton PC monthly	Meetings			£22.92		£22.92			22.92	426	
Sep 27	WI Cream Tea SOH Contribution CONTRA	SOH									427	667.50
Sep 30	Woodspring Dogs	Dogs	£210.00				£210.00					
	Woodspring Dogs	Dogs	£60.00				£60.00					
	Dazzling Dogs	Dogs	£48.00				£48.00					
	Little Orchard Dogs	Dogs	£320.00				£320.00					
	St Annes Playgroup	Education			£105.00		£105.00					
	Night Shift Band	Music & Dance		£160.00			£160.00					
	Image Dogs	Dogs	£32.00				£32.00					
	SWOL Dogs	Dogs	£20.00				£20.00	£955.00				
Oct 6	Paid in by DH									955.00	r	

DATE	ITEM	Event Type	Dogs	Music & Dance	Education	Meetings	Other	HIRE FEES	Less expenses	CH	BANK IN	Statement	Contra SOH To Deposit Account
2016								£10,558.78	Check				
-2017								£10,558.78					
	Total Hire Fee Income		£3,893.00	£4,490.50	£881.00	£634.28	£660.00	£10,558.78	-£14.00	£10,544.78	£10,544.78		£667.50

The Hall is raising funds to purchase the Freehold for £85,000.

The Hall Committee will top up the deposit account to	£10,000.00.
The WI donation shown above, will move to the deposit account.	£667.50
These adjustments were made on October 9th 2017, giving a deposit a/c bad of	£10,667.50
The Parish Council have committed, in principal, a sum it holds in its Hewish & Puxton Community Fund Account	£40,000
A Save-Our-Hall analysis indicates purchase funds raised as at October 9th 2017 of	£50,667.50

If enough funds are not raised to purchase the Hall, those donated as detailed in the Deposit Account will be returned to the donors. The Hall will then close at the end of its lease period - May 2019.

PUXTON & HEWISH VILLAGE HALL - EXPENDITURE ANALYSIS: 1st October 2016 - 30th September 2017

DATE 2016	Expense Voucher	ITEM	CH	OUT	Stmnt	NOTES	EXPENSE ANALYSIS					Rent/Ins Licences	Maint -enance	Other Costs	TOTALS	Transfer to Deposit a/c
							Oil Costs	Electric Costs	Other Utility	Cleaning						
Oct 1																
Oct 6	V e1	EDF Electricity - PRIOR YEAR		£99.38	414			£99.38							£99.38	
Oct 17	V e2	Thomas Silvey Ltd - Oil - PRIOR YEAR	000806	£446.00	414	51p underpaid	£446.00								£446.00	
Oct 24	V e3	Owen Lee - Boiler	000807	£40.00	415						£40.00				£40.00	
Nov 11	V e4	Allied Westminster Insurance	000808	£854.55	415								£854.55		£854.55	
Jan 25	V e5	Cheque cancelled - SEE V e20	000809	£0.00	-										£0.00	
	V e6	Performing Arts Society	000810	£154.07	417						£154.07				£154.07	
	V e7	AC Building Services	000811	£1,485.00	417							£1,485.00			£1,485.00	
	V e8	Christine Richardson - refund of expenses	000812	£481.53	417	pre-mandate expenses		£56.67				£414.86	£10.00		£481.53	
	V e9	Donald Hill - refund of expenses re EDF	000813	£114.51	417	pre-mandate expenses		£114.51							£114.51	
	V e10	AC Building Services - on account re roof	000814	£2,000.00	417							£2,000.00			£2,000.00	
	V e11	Yeoman SW Ltd - electricity servicing	000815	£120.00	417							£120.00			£120.00	
Feb 8	V e12	AC Building Services - balance re roof	000816	£2,600.00	418							£2,600.00			£2,600.00	
	V e13	Rita Westward - Cleaninn' the Community	000817	£271.88	418					£271.88					£271.88	
Feb 9	V e14	Water 2 Business (was Bristol Water)	000818	£63.34	418					£63.34					£63.34	
Feb 10	V e15	Western Boiler Services	000819	£60.00	418					£60.00					£60.00	
	V e16	Western Fuel	000820	£286.65	418			£286.65							£286.65	
	V e17	NSC Licensing	000821	£70.00	418						£70.00				£70.00	
Feb 20	V e18	Yeoman SW Ltd - electricity servicing	000822	£925.43	418							£925.43			£925.43	
	V e19	Western Fuel	000824	£238.88	418			£238.88							£238.88	
	V e20	Christine Richardson - refund of expenses	000823	£360.82	420							£360.82			£360.82	
Mar 7	V e21	EDF Electricity monthly Dec Bill = £162.93	DD	£205.93	420	Bill 7th Dec + Feb DD		£205.93							£205.93	
Mar 8	V e22	Western Boiler Services	000825	£156.00	420							£156.00			£156.00	
	V e23	NSC Rates - full relief	-	£0.00	-								£0.00		£0.00	
	V e24	Firemark	000826	£66.00	420							£66.00			£66.00	
Mar 20	V e21b	EDF Electricity monthly - March	DD	£43.00	420			£43.00							£43.00	
Mar 28	V e25	Yeoman SW Ltd - electricity servicing	000827	£528.00	421							£528.00			£528.00	
	V e26	Rita Westward - Cleaninn' the Community	000828	£162.50	421					£162.50					£162.50	
Apr 3	V e27	Rita Westward - Cleaninn' the Community	829	£187.50	422					£187.50					£187.50	
Apr 20	Ve 21c	EDF Electricity monthly - April	DD	£43.00	422			£43.00							£43.00	
May 3	V e28	D Hill re printing 100 Save Our Hall Flyers	830	£12.00	423								£12.00		£12.00	
May 3	V e29	Rita Westward - Cleaninn' the Community	831	£162.00	423					£162.00					£162.00	
May 20	V e21d	EDF Electricity monthly - May	DD	£43.00	423			£43.00							£43.00	
Jun 2	V e30	Rita Westward - Cleaninn' the Community	832	£162.00	424					£162.00					£162.00	
Jun 20	V e21e	EDF Electricity monthly - June	DD	£43.00	424			£43.00							£43.00	
Jun 16	V e31	North Somerset Council for Puxton Open Reg of Electors	833		425	£21.50 Not presented									£0.00	
Jul 3	V e32	Rita Westward - Cleaninn' the Community	834	£94.50	425					£94.50					£94.50	
Jul 20	V e21f	EDF Electricity monthly - July	DD	£43.00	425			£43.00							£43.00	
Jul 31	V e33	Kim Hathway Cleaning	835	£195.00	426					£195.00					£195.00	
Aug 3	V e34	North Somerset Council re Licence Transfer	836	£23.00	426						£23.00				£23.00	
	V e35	North Somerset Council re Raffle Licence	837	£40.00	426						£40.00				£40.00	
Aug 19	V e36	Yeoman SW Ltd - electricity servicing	838	£37.39	426							£37.39			£37.39	
	V e37	Mr & Mrs R P Blackburn - leasehold rent	839	£300.00	427						£300.00				£300.00	
Aug 20	V e21g	EDF Electricity monthly - August	DD	£43.00	426			£43.00							£43.00	
Sep 4	V e38	Water 2 Business (was Bristol Water)	840	£40.68	427					£40.68					£40.68	
Sep 5	V e38	Kim Hathway Cleaning	841	£157.50	427							£157.50			£157.50	

DATE					EXPENSE ANALYSIS											
Sep 20	Ve21h	EDF Electricity monthly - September	DD	£43.00	427											£43.00
Sep 30	V e39	Kim Hathway Cleaning	842	£195.00												£195.00
		BANK CURRENT ACCOUNT EXPENDITURE TOTAL		£13,698.04												£0.00
																£0.00
		CASH ACCOUNT BALANCE BOUGHT FORWARD														£0.00
		Opening Cash	283.95													£0.00
Oct 3		Cash Paid Out:														£0.00
Oct 11		Deposit Payback Zanelli		£15.00											£15.00	£15.00
Oct 25		2 Spare Keys - Instant Services, St Nic Mkt		£3.50										£3.50		£3.50
Nov 3		Cleaner Wages		£80.00												£80.00
Nov 11		Booking Diary - Poundland		£1.00											£1.00	£1.00
		Stamp - Galleries PO		£0.64											£0.64	£0.64
Nov 29		CASH HANDED TO D HILL NOV 15TH 2016														£0.00
		<i>Charlotte Veryard -5 Tuesdays @ £20 each + exp £1,49</i>		£101.49												£101.49
Jan 4		Charlotte Veryard -4 Tuesdays @ £20 each		£80.00												£80.00
Jan 5		Charlotte Veryard loo rolls - no receipt		£2.00												£2.00
Feb 20		D Hill towards stamps		£0.32											£0.32	£0.32
				£283.95												
		Closing Cash	0.00													
		<i>Other than £1.49 on Jan 4th there were no receipts on the cash account. Cash transactions ceased at Feb 20th 2017</i>														
		EXPENDITURE TOTALS		£13,981.99		Total Expenses	£971.53	£777.49	£164.02	£1,851.37	£587.07	£8,737.00	£893.51	£13,981.99	£0.00	£13,981.99
							Oil Costs	Electric Costs	Other Utility	Cleaning	Rent/Ins Licences	Maint -enance	Other Costs			

Reference expenditure entry for Aug 19th - V e37, Leasehold Rent Cheque lost in post between Landlord & his bank; cancelled; and replaced by cheque 000843, dated 13th October 2017. Don Hill

PUXTON & HEWISH VILLAGE HALL - DEPOSIT ACCOUNT

DATE 2016 -2017	ITEM	IN	OUT	BALANCE	Statement	Deposit / Withdrawal Details
Oct 1	Business Reserve account B/F			£7,678.18	103	
Dec 31	Interest Oct/Nov/Dec	£0.51		£7,678.69	104	
Mar 31	Interest Jan/Feb/March	£0.20		£7,678.89	105	
Jun 30	Interest Apr/May/June	£0.19		£7,679.08	106	
Aug 31	Interest Jul/Aug	£0.14		£7,679.22	Agrees Internet @ date	
Sep 29	Interest Sep	£0.06		£7,679.28	Agrees Internet @ date	
				£7,679.28		
				£7,679.28		
				£7,679.28		
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				£7,679.28		
				£7,679.28		
				£7,679.28		
	INCOME & EXPENDITURE TOTALS	£1.10	£0.00			
	Deposits to Carry to Sheet 1			£7,679.28		

Independent examiner's report to the trustees of "Puxton & Hewish Village Hall" Trust

I report on the accounts of the Trust for the year ended 30th Sept 2017.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

examine the accounts under section 145 of the 2011 Act;

- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Philip J Smith

ACIB Cert ITCM

Waterdene High St Blagdon Bristol BS40 7TQ

Date: